

## Results from AIP audit on institutional web sites 2012

Comparative Tables (2010 – 2012)

AIP team performed an audit on the institutional web sites within 23.01 – 16.03, 2012, with the purpose to evaluate the implementation of the obligations under the Access to Public Information Act (APIA) for online publication of certain categories of information and under other regulations for active disclosure of public information by the executive power bodies at a central, regional, and local level.

AIP audited 474 web sites of 487 administrative structures of the executive power at a central, regional, and local level. The level of transparency was assessed on the base of 39 or 40 (for the municipalities) indicators. Based on the results, AIP launched the first ever [Active Transparency Rating in Bulgaria](#).

The maximum score is 60.5.

The web sites audit was based on several groups of indicators which encompass standards for active disclosure of information:

- Institutional information - legal basis of the institution, functions, services provided, data bases and information resources;
- Organizational structure and contact information
- Financial and other transparency – budgets and financial reports, conflict of interests declarations;
- Existence and content of the *Access to Information* sections

Also, 485 access to information requests were filed within the audit about the public registers they maintained and incorporated the results in the Public Registers Portal: <http://www.publicregisters.info/>.

Chart 1. Does the institution maintain an official web-site?

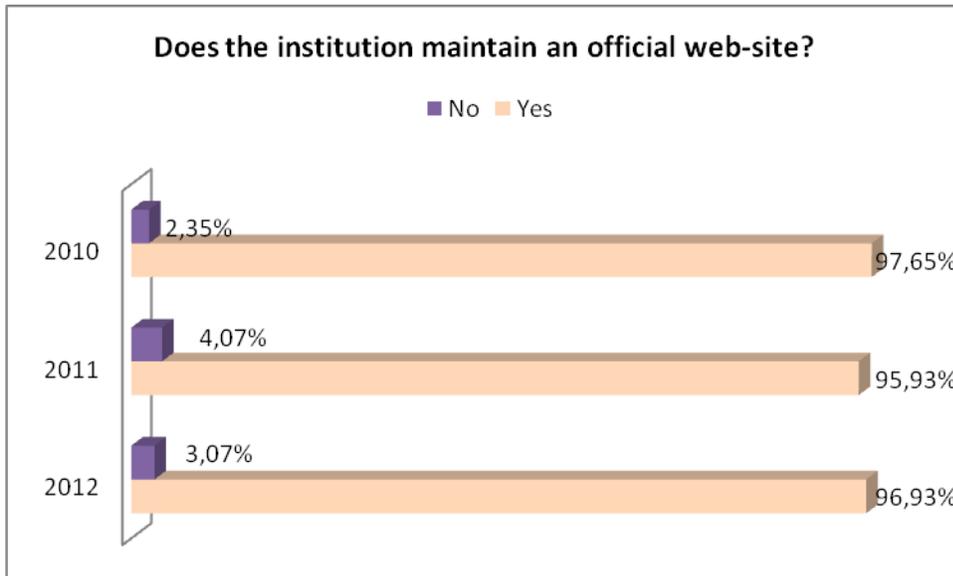
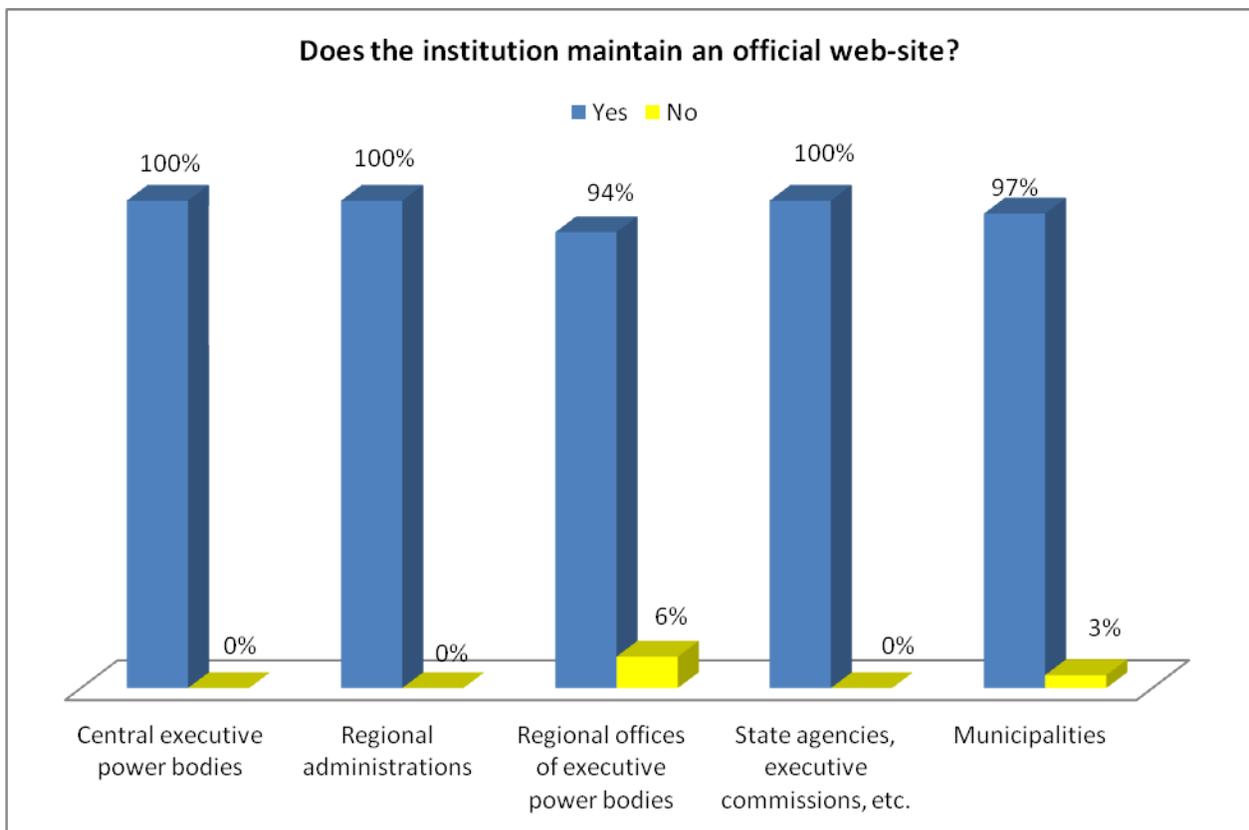


Chart 2. Does the institution maintain an official web-site? (by type of public body – 2012)



## Institutional information - Legal basis of the institution, functions, public services provided, data bases and information resources

Chart 3. Is the legal basis for the powers of the institution available?

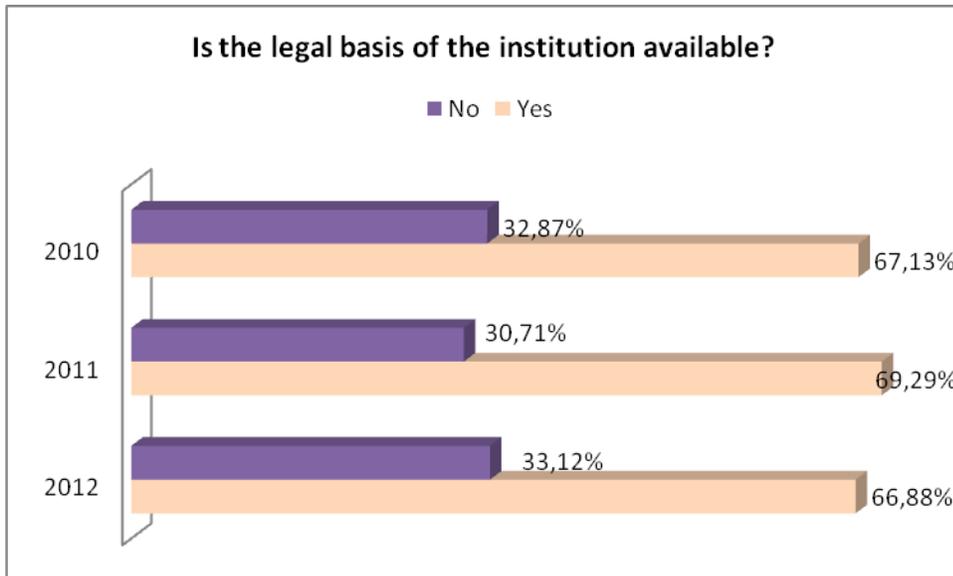


Chart 4. Is the legal basis for the powers of the institution available? (by type of public body – 2012)

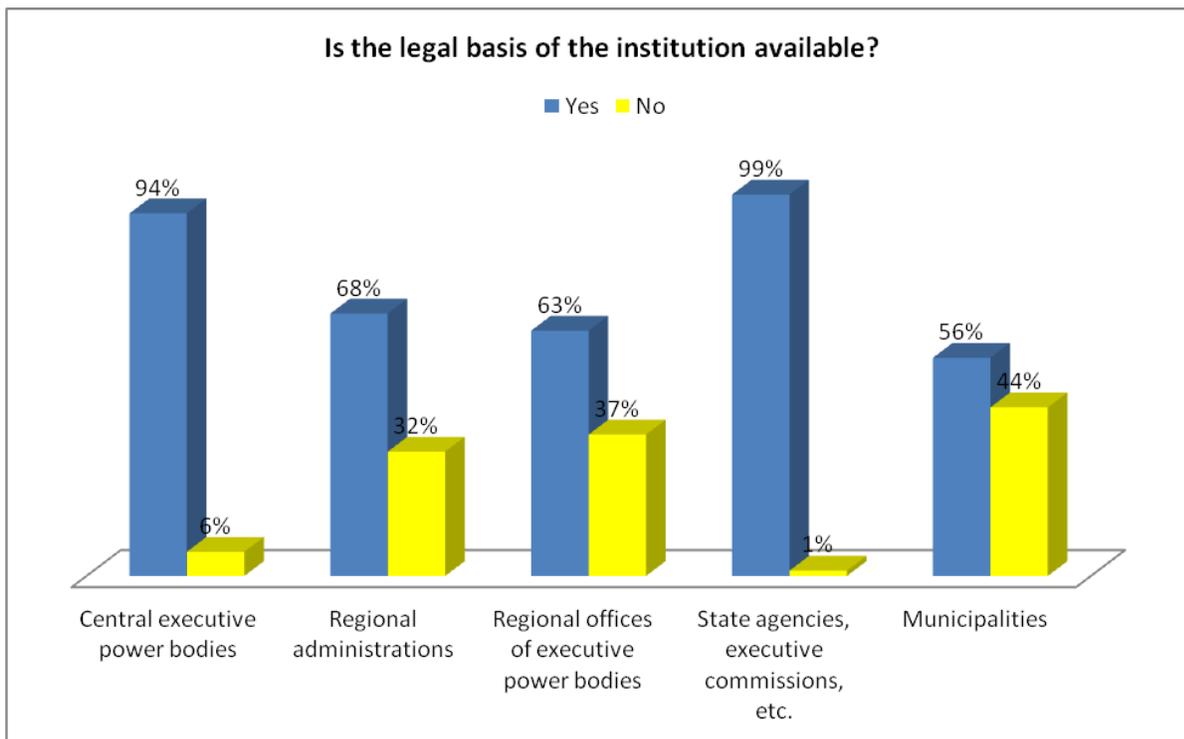


Chart 5. Are the functions of the institution published?

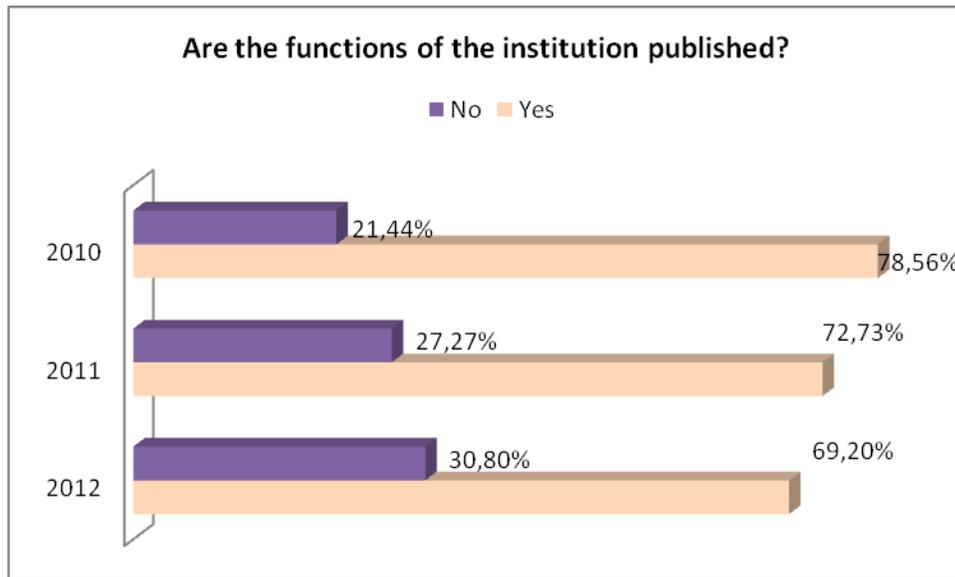


Chart 6. Are the functions of the institution published? (by type of public body – 2012)

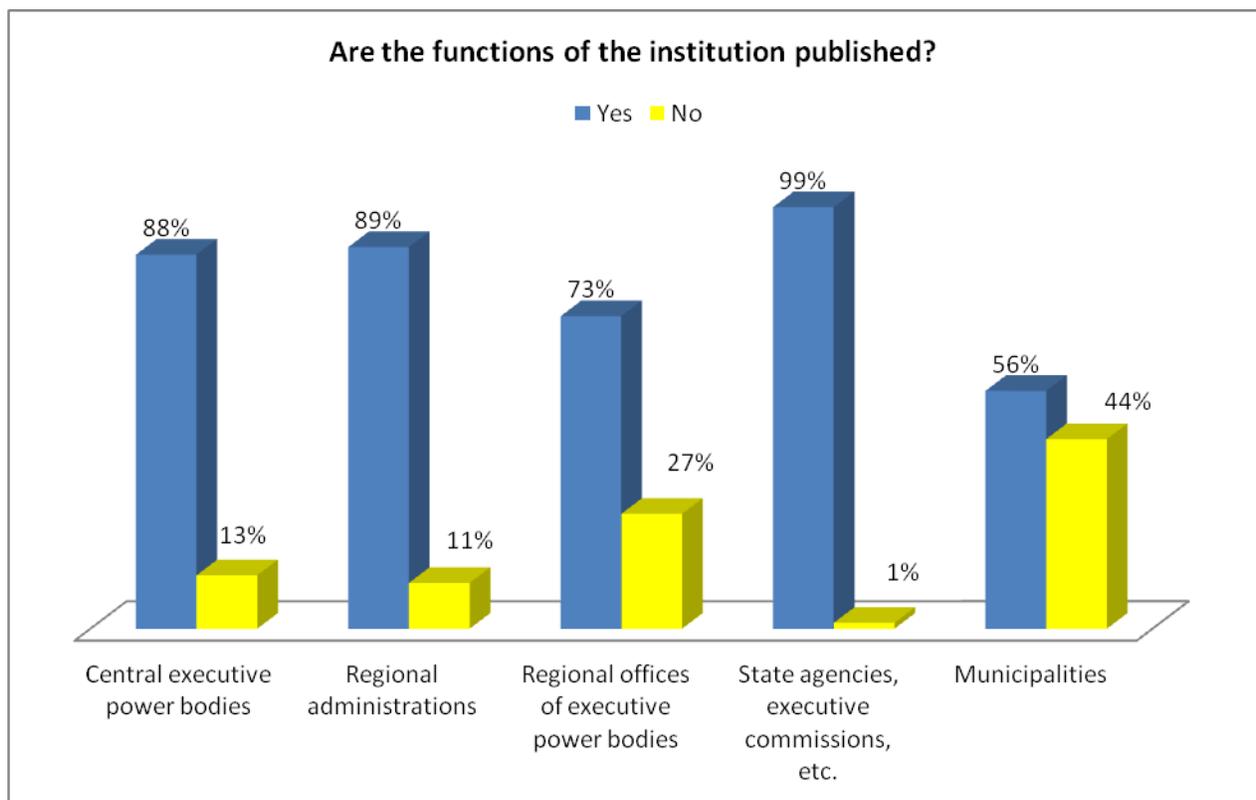


Chart 7. Is a description of the public services provided by the institution published?

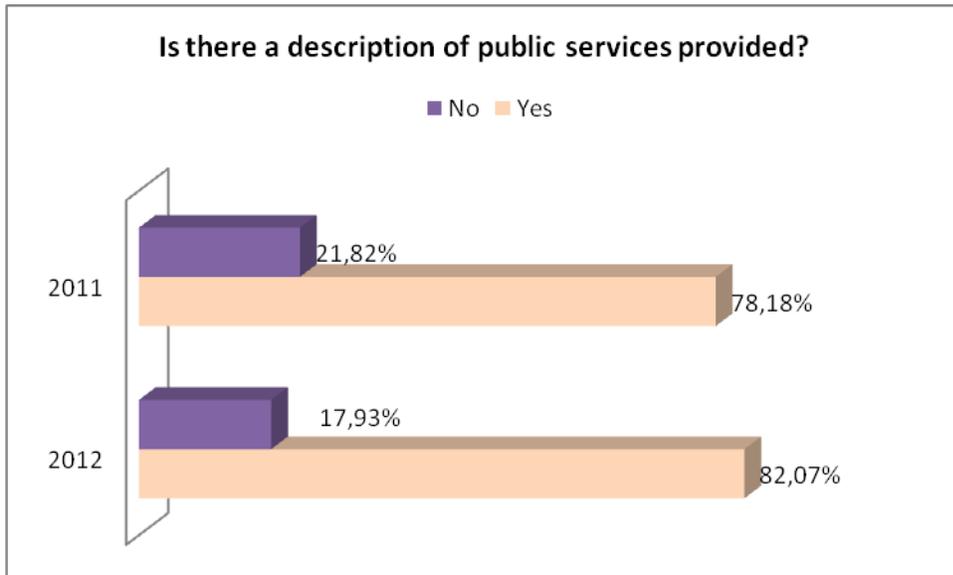


Chart 8. Is a description of the public services provided by the institution published? (by type of public body – 2012)

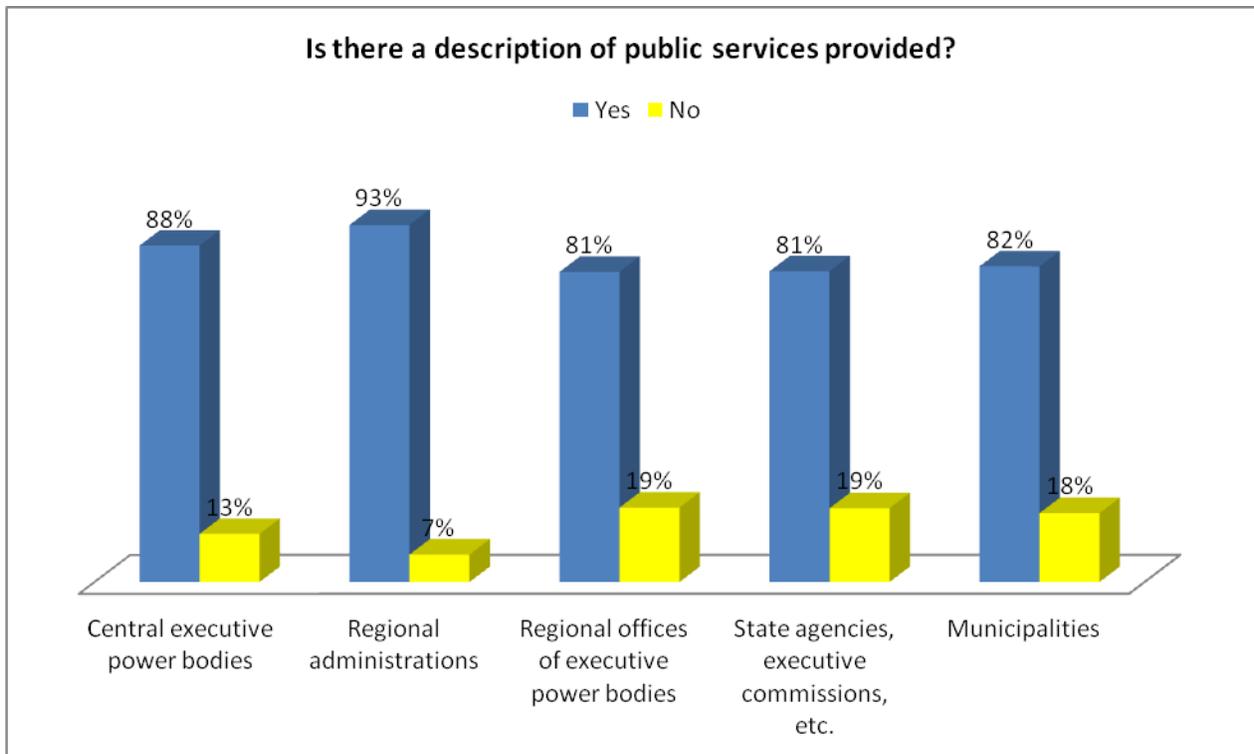


Chart 9. Are information resources and data bases described?

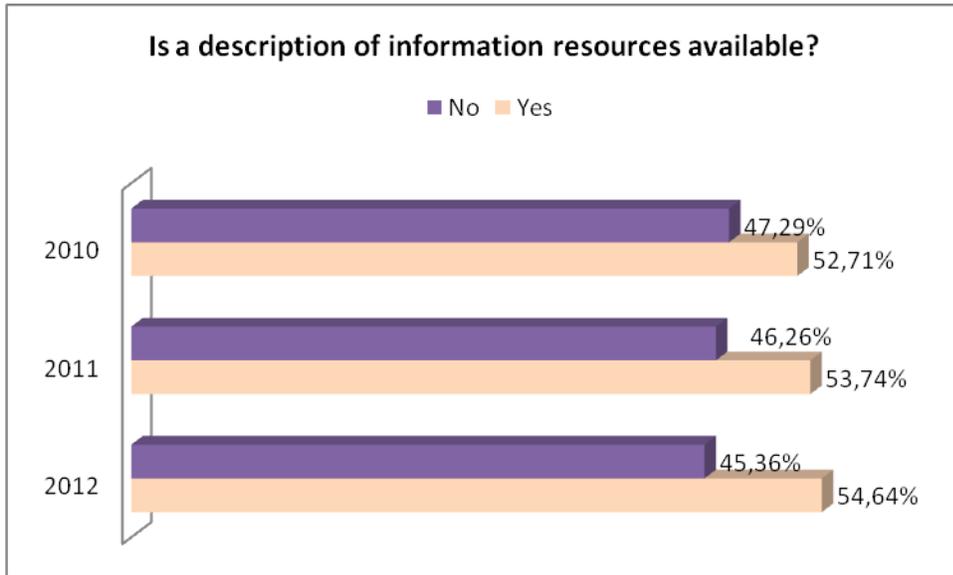
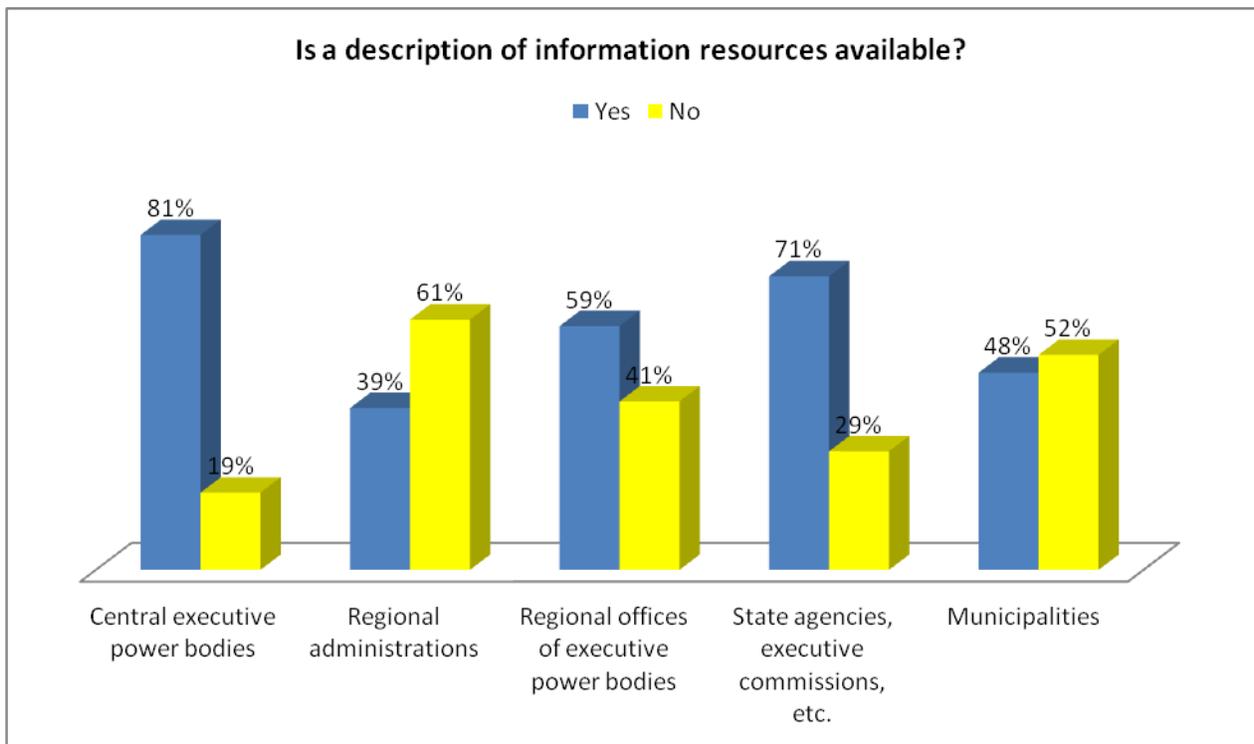


Chart 10. Are information resources and data bases described? (by type of public body – 2012)



## Organizational structure and contact information

Chart 11. Is the structure of the administration published?

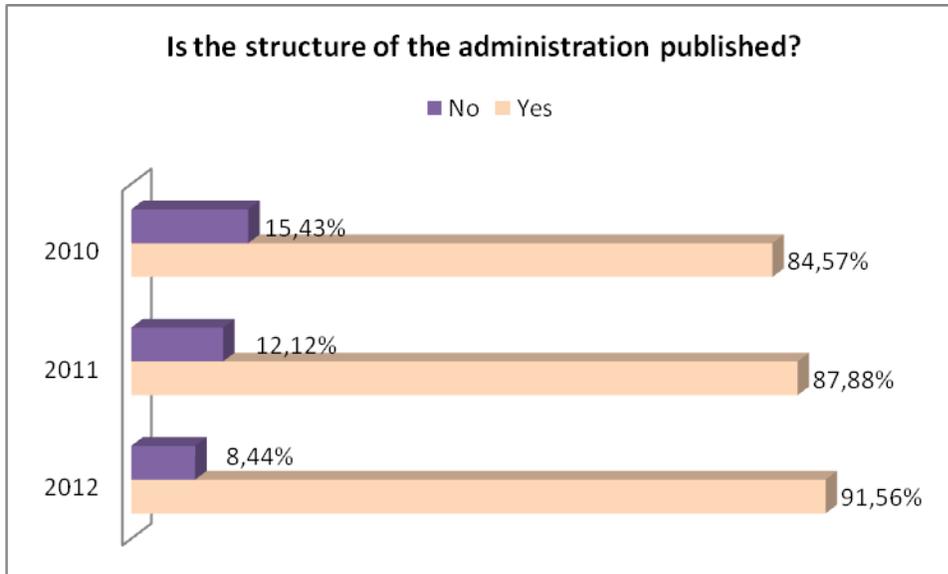
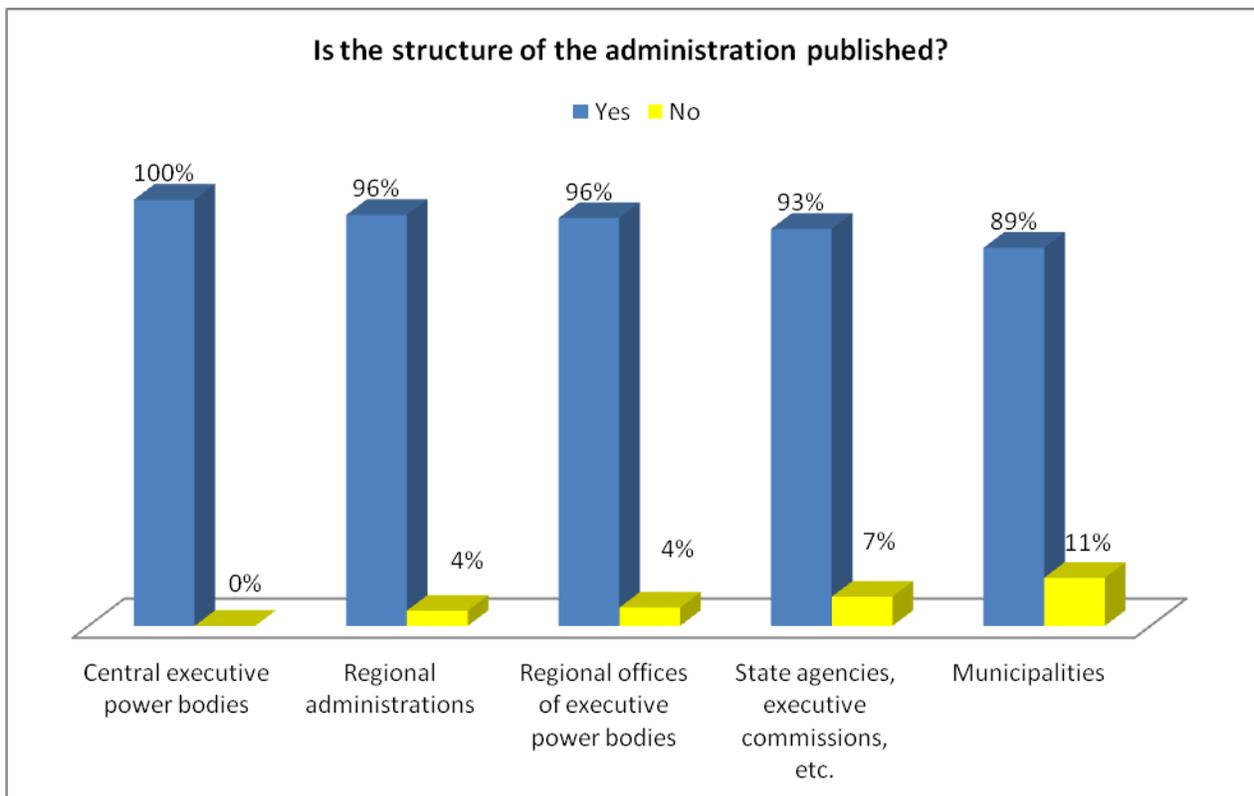


Chart 12. Is the structure of the administration published? (by type of public body – 2012)



## Contact information for citizens

Chart 13. Name of the contact department?

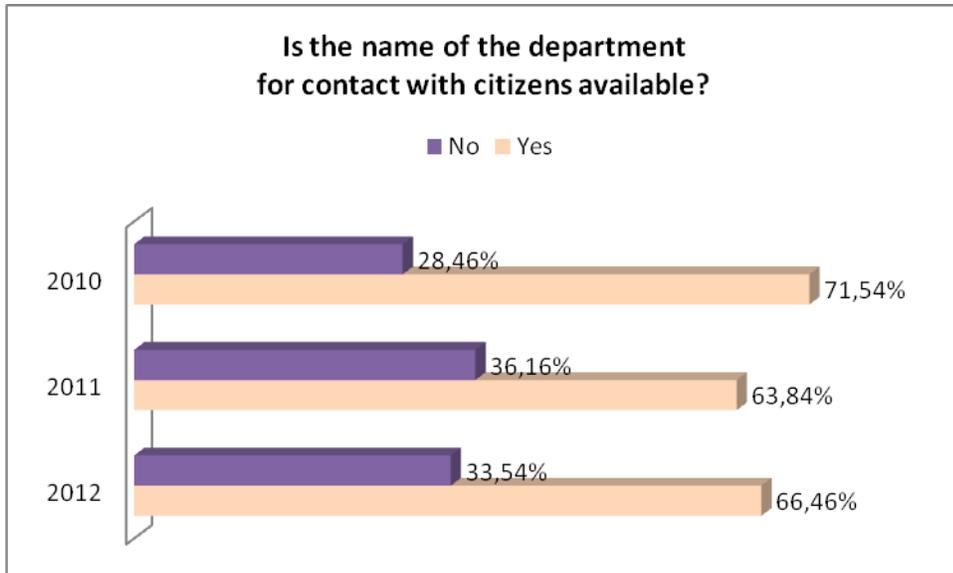


Chart 14. Name of the contact department? (by type of public body – 2012)

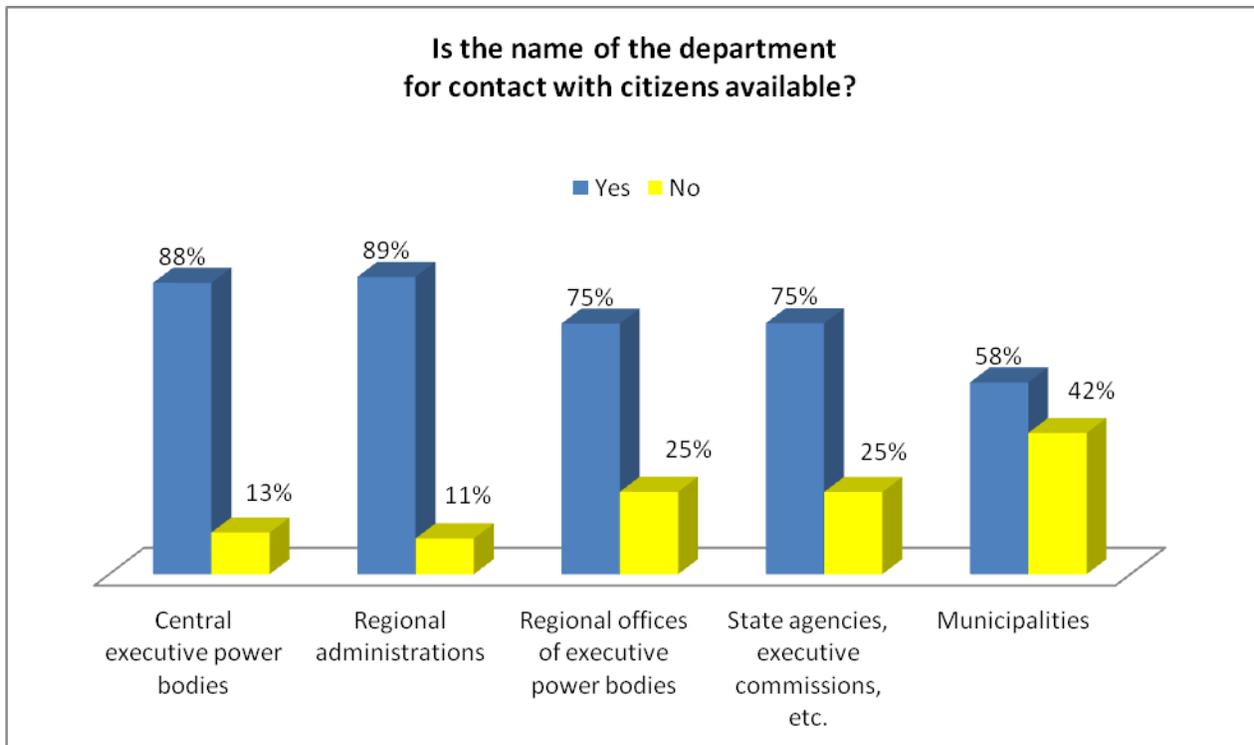


Chart 15. Address of the contact department?

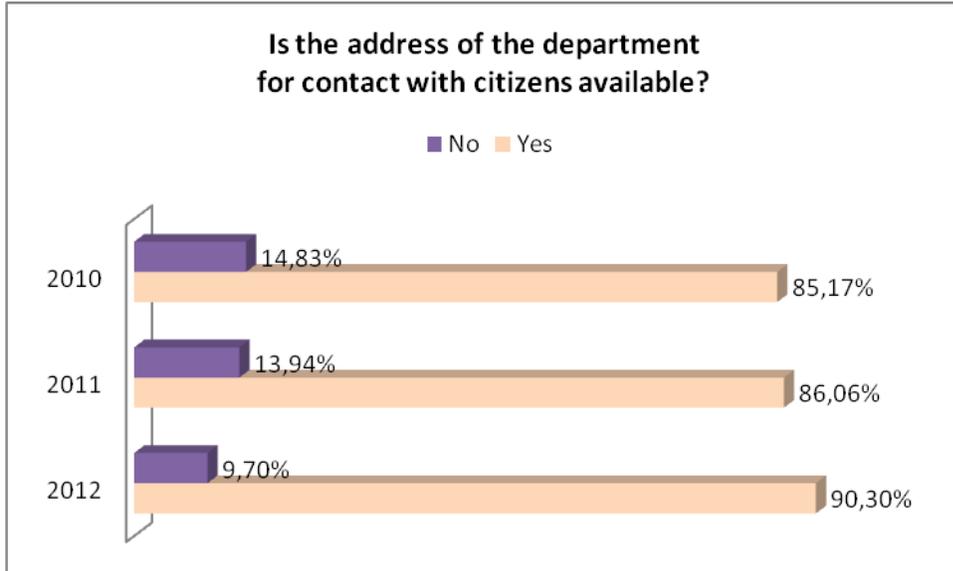


Chart 16. Address of the contact department? (by type of public body – 2012)

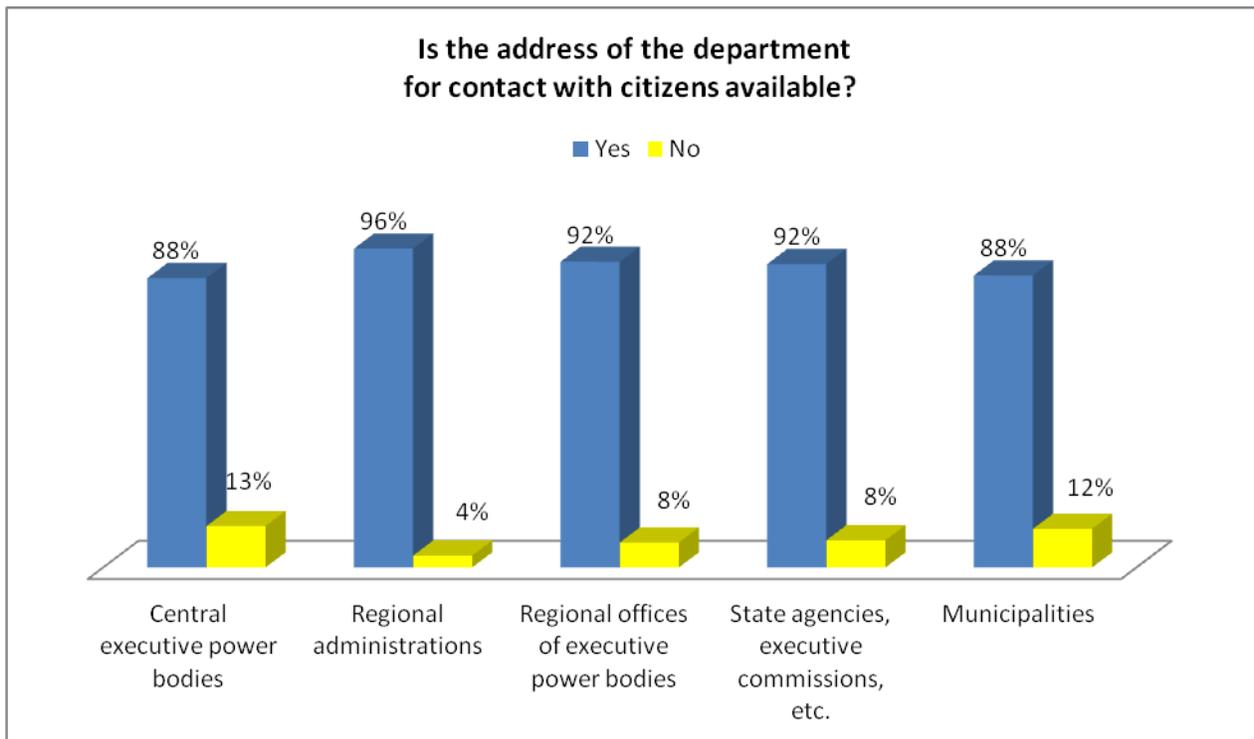


Chart 17. Contact phone number?

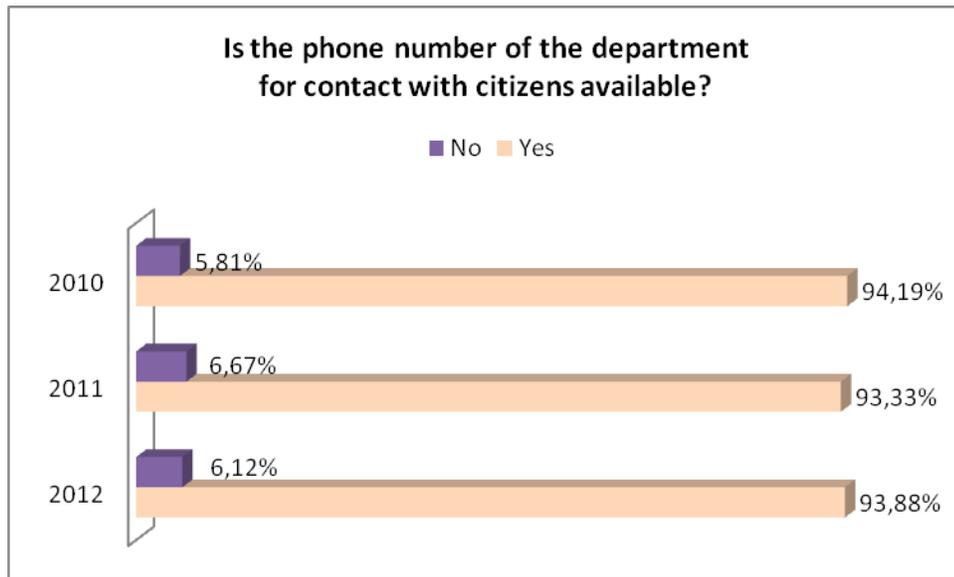


Chart 18. Contact phone number? (by type of public body – 2012)

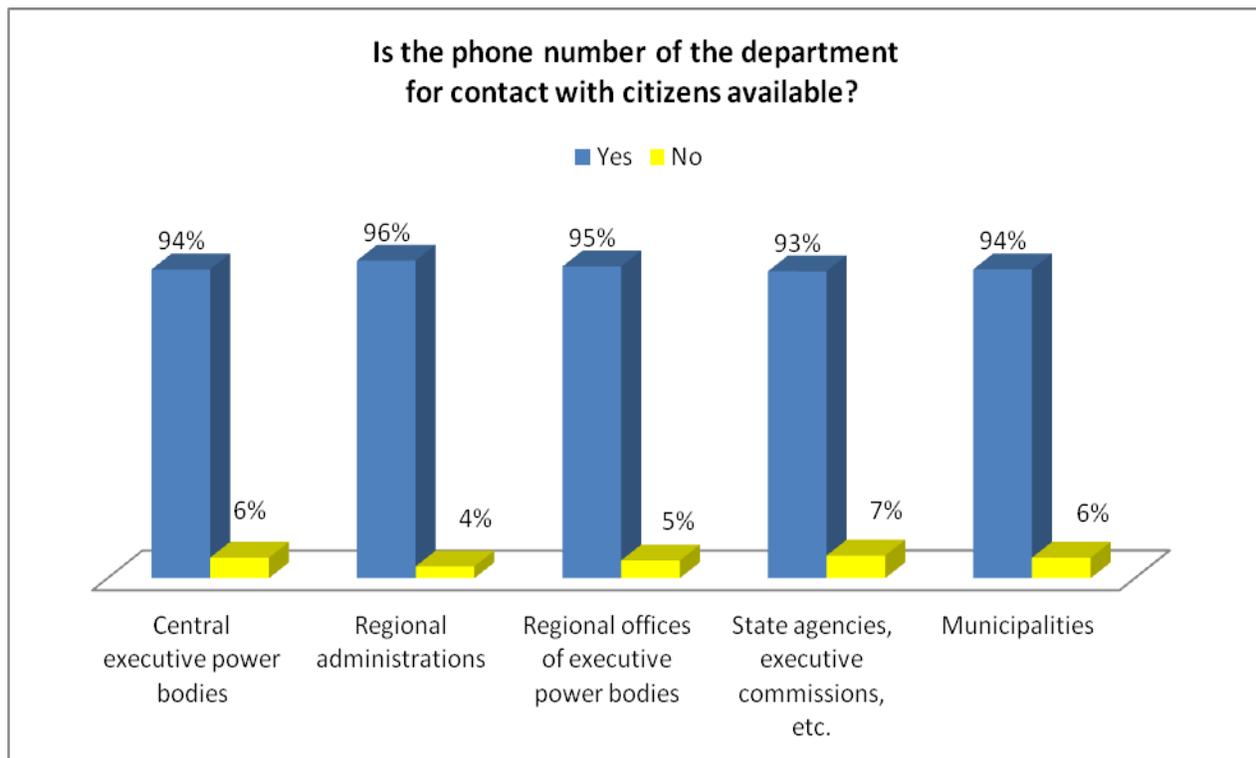


Chart 19. Working hours of the contact department?

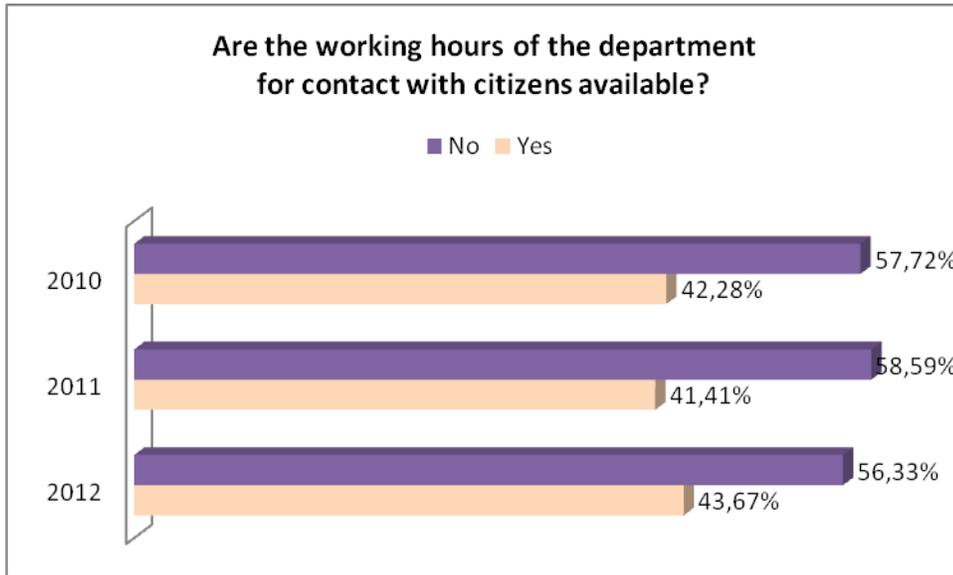
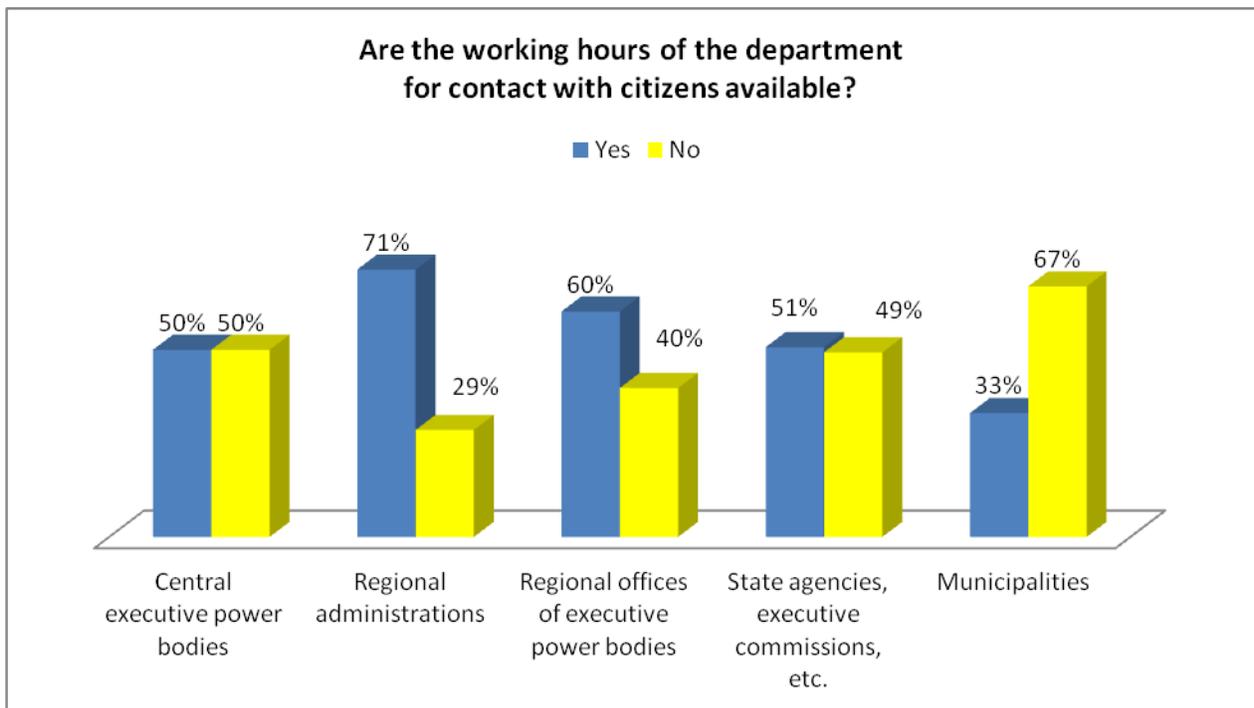


Chart 20. Working hours of the contact department? (by type of public body – 2012)



## Operational Information – acts,<sup>1</sup> strategies and plans, activities and activity reports

Chart 21. Is there a list of normative acts?

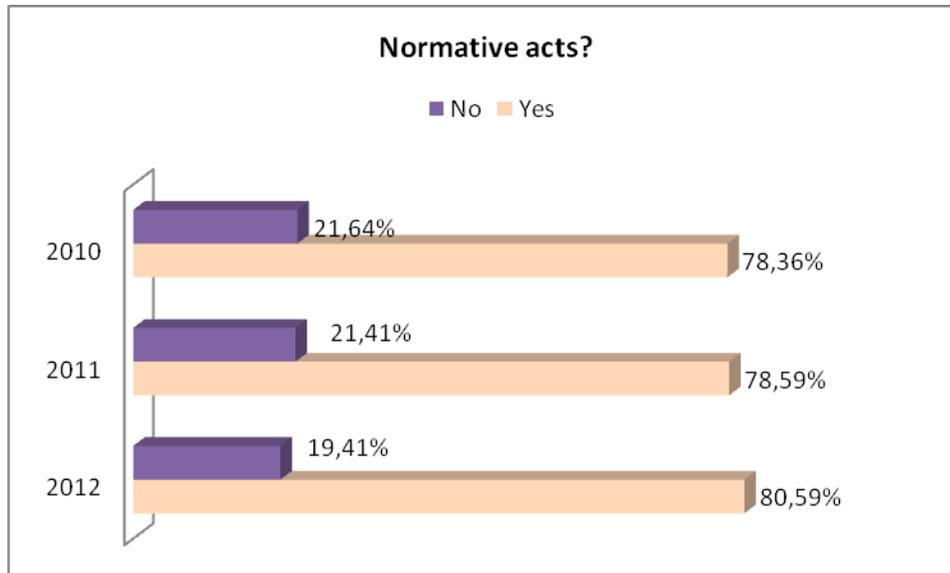
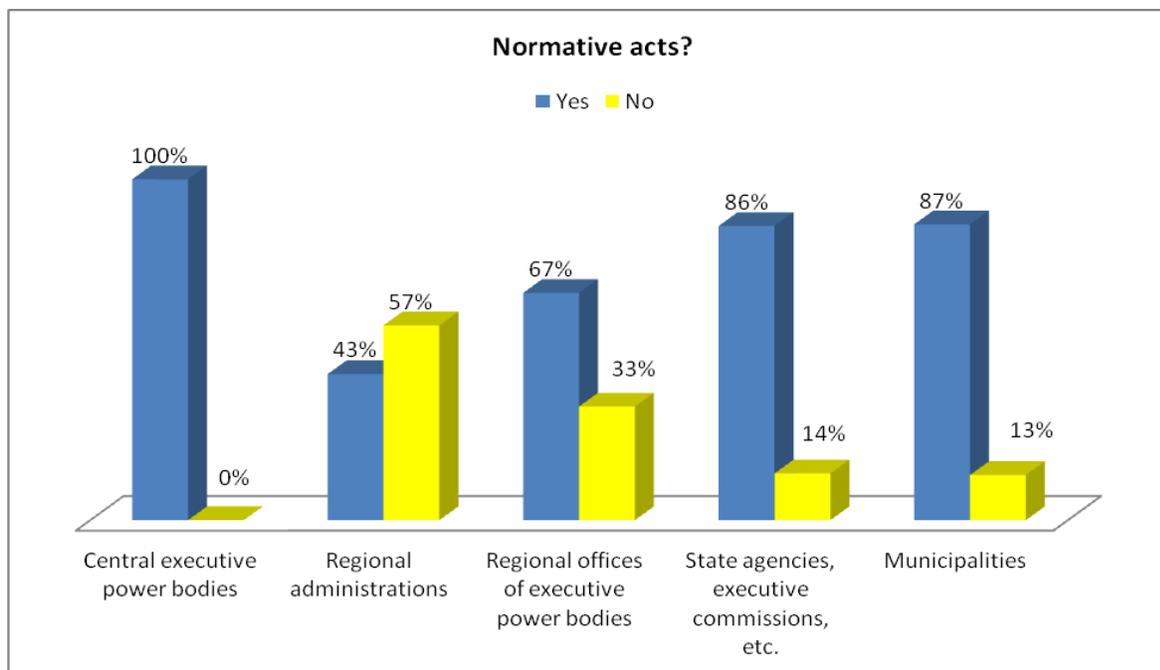


Chart 22. Is there a list of normative acts? (by type of public body – 2012)



<sup>1</sup> According to Bulgarian general administrative law there are three categories of administrative acts: individual acts are administrative decisions with application to certain individual/individuals; general administrative act is a decision with application to unspecified number of individuals; administrative normative act applies to unspecified number of individuals multiple times i.e. it has the legal character of "rules".

Chart 23. Is there a list of individual administrative acts?

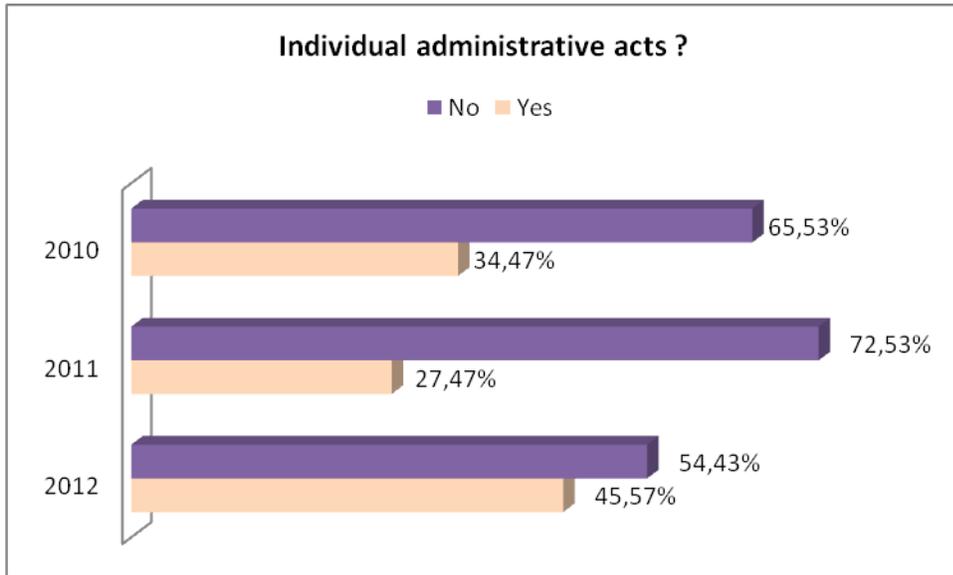


Chart 24. Is there a list of individual administrative acts? (by type of public body – 2012)

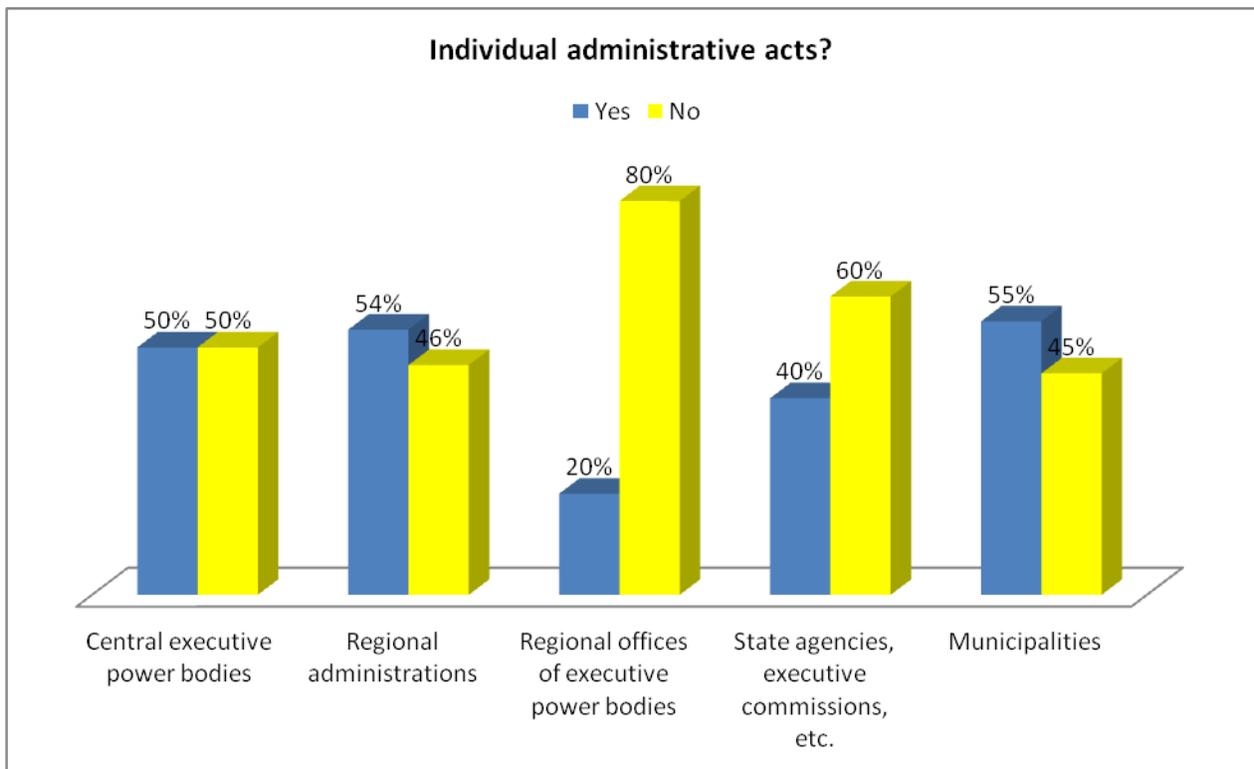


Chart 25. Are the decisions of the municipal council published? (only for municipalities – 2012)

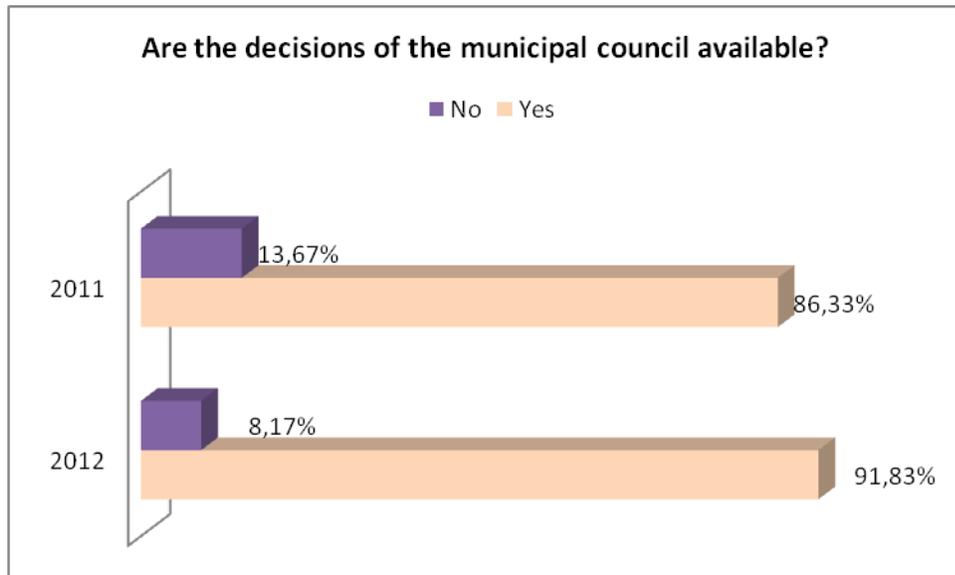


Chart 26. Are development programs and strategies published?

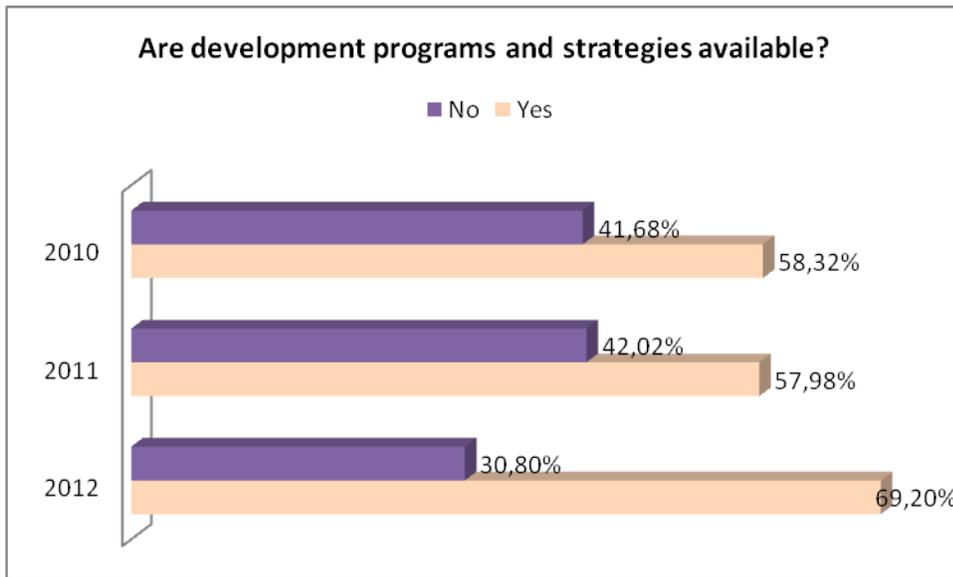


Chart 27. Are development programs and strategies published? (by type of public body – 2012)

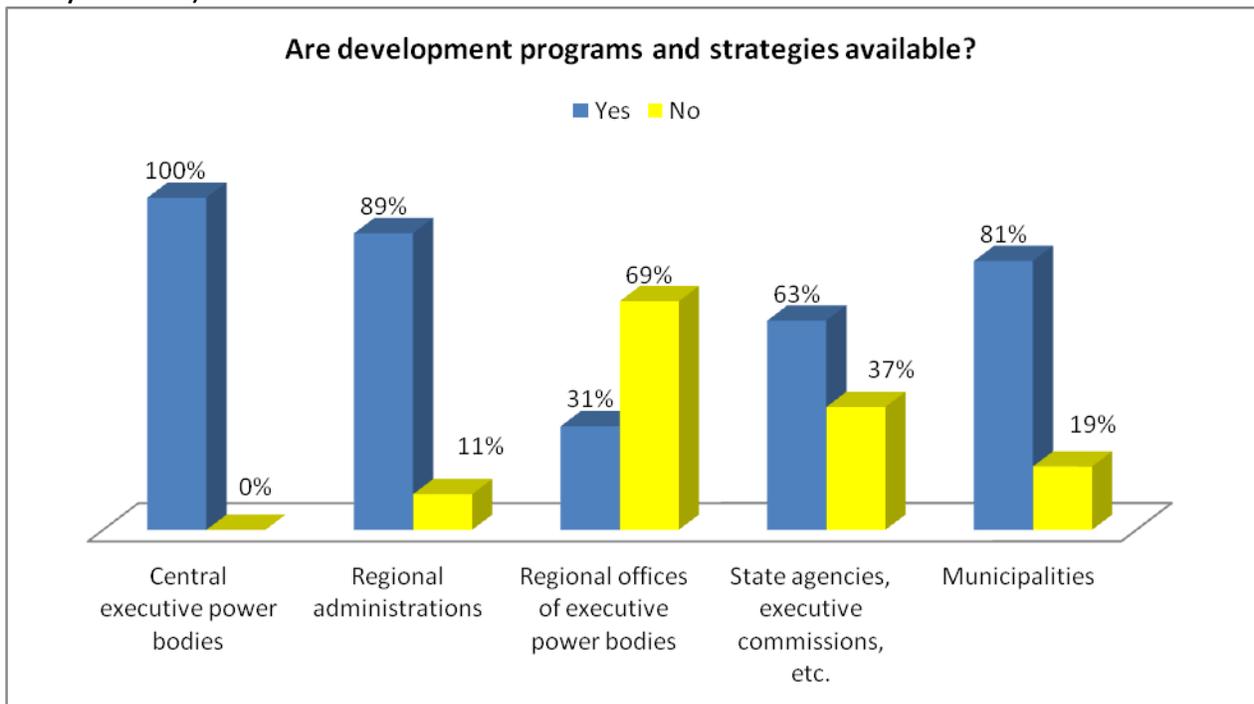


Chart 28. Are activity reports of the institution published?

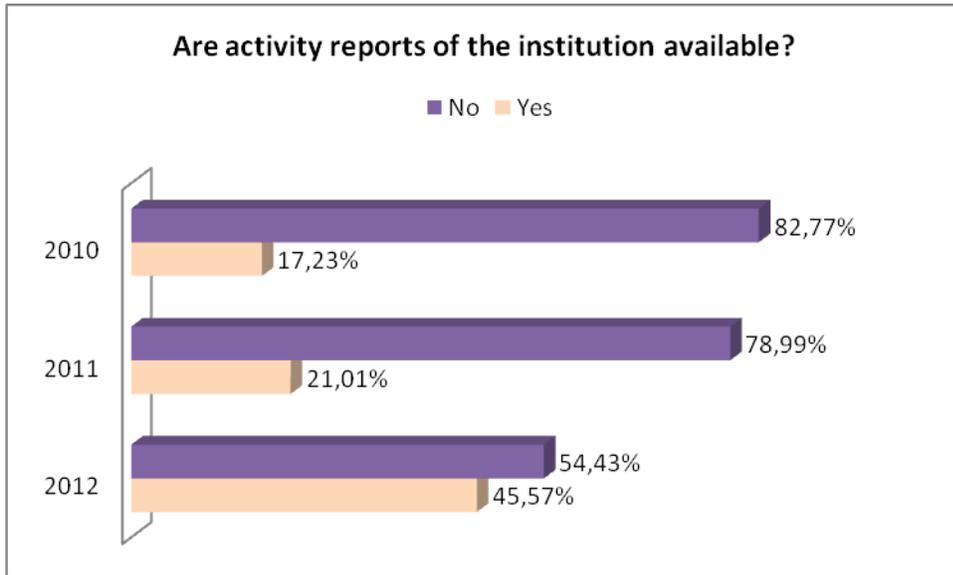


Chart 29. Are activity reports of the institution published? (by type of public body – 2012)

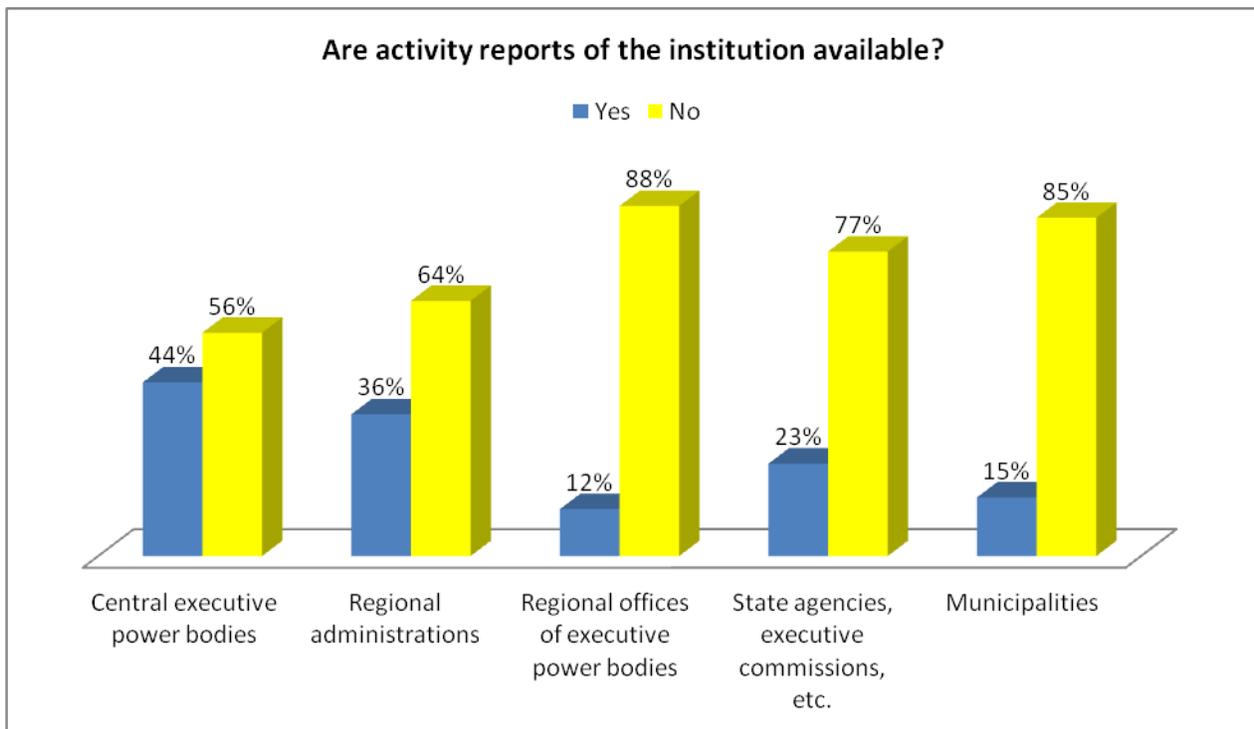


Chart 30. Are drafts of regulations published?

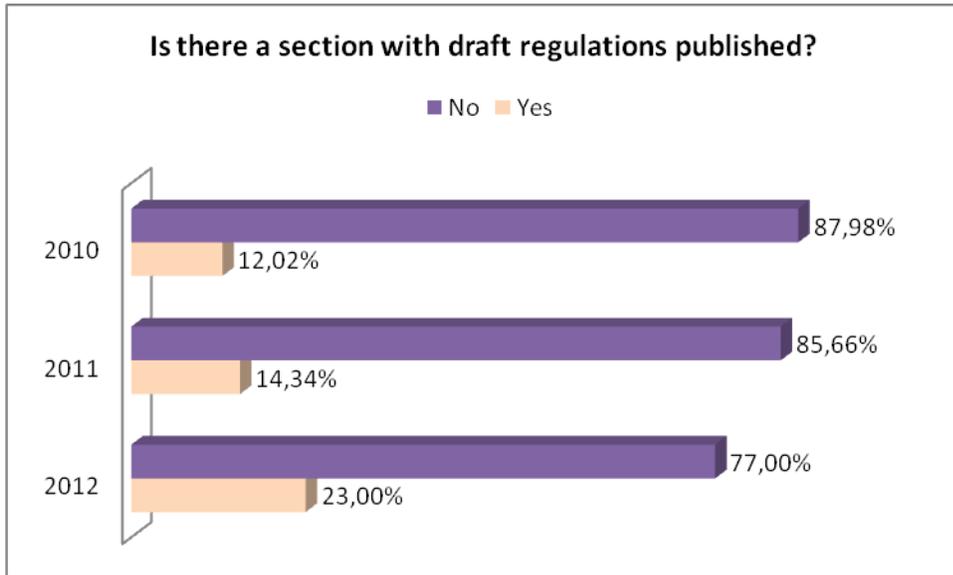
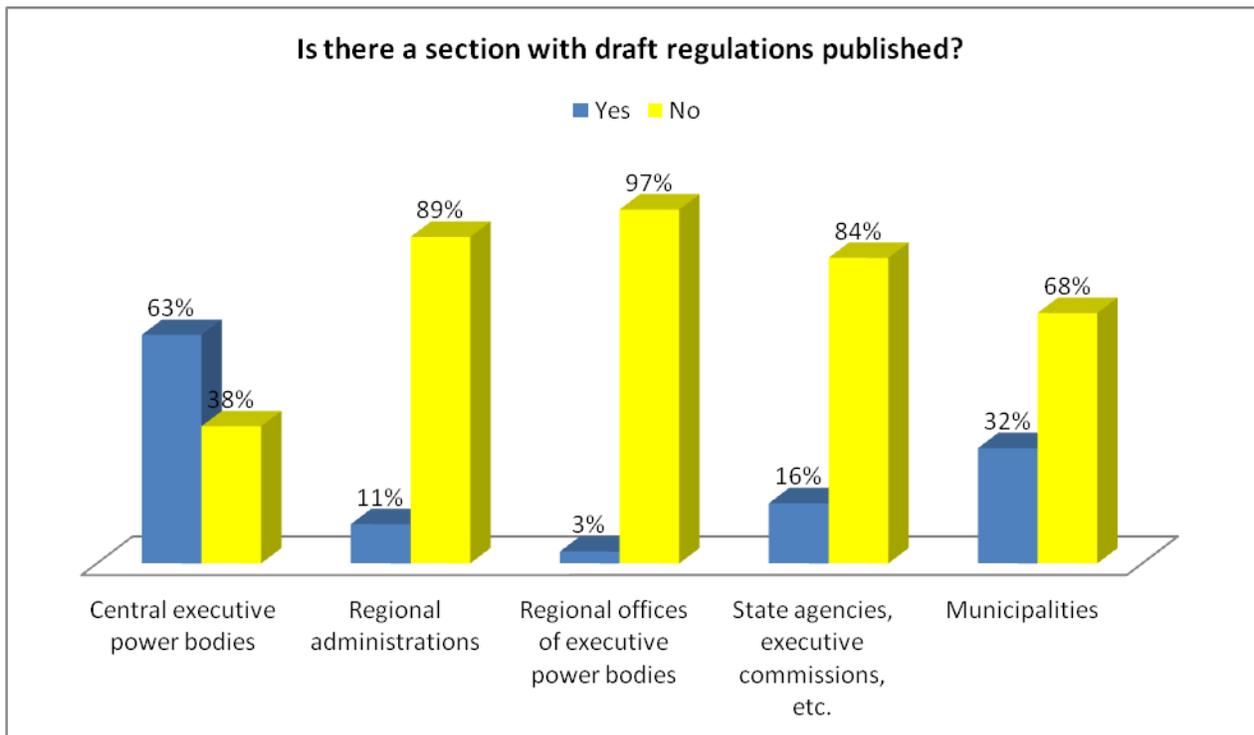


Chart 31. Are drafts of regulations published? (by type of public body – 2012)



## Financial and other transparency – budgets, financial reports, contracts, conflict of interests declarations

Chart 32. Is the budget of the institution published?

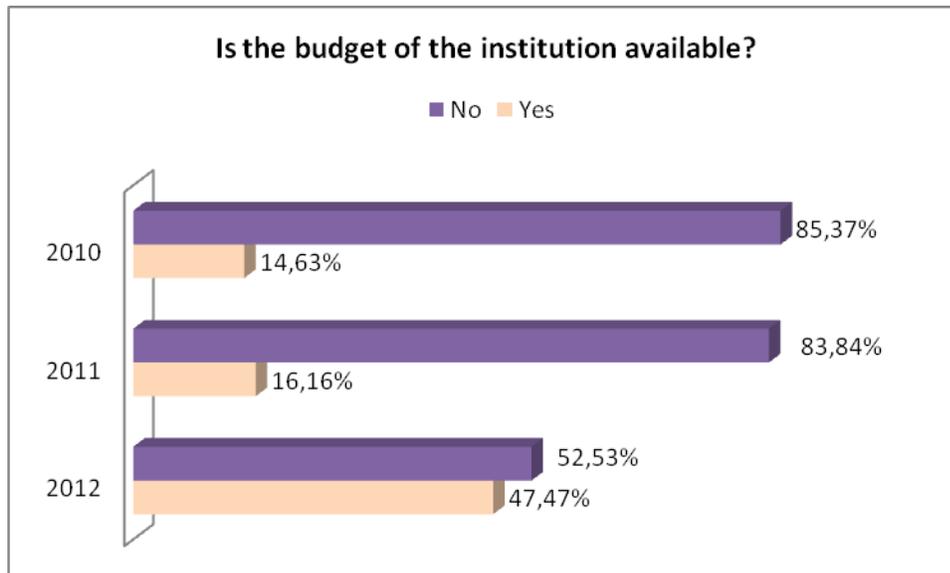


Chart 33. Is the budget of the institution published? (by type of public body – 2012)

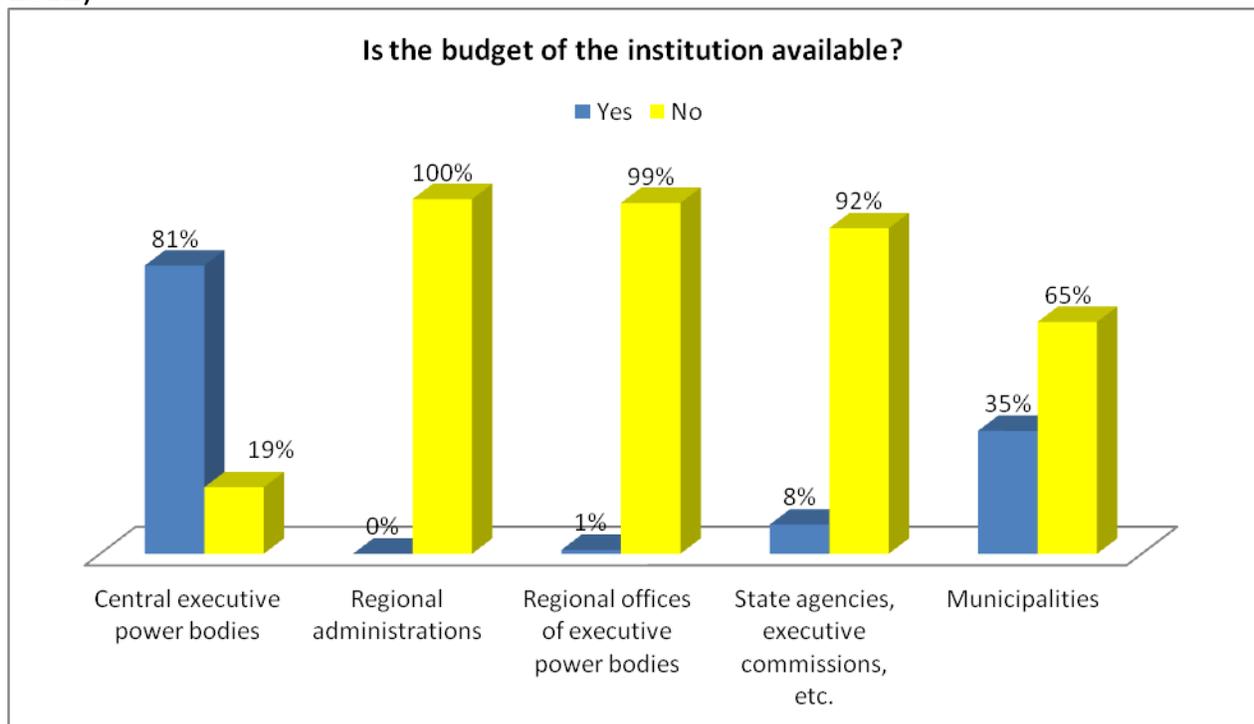


Chart 34. Are financial reports of the institution published?

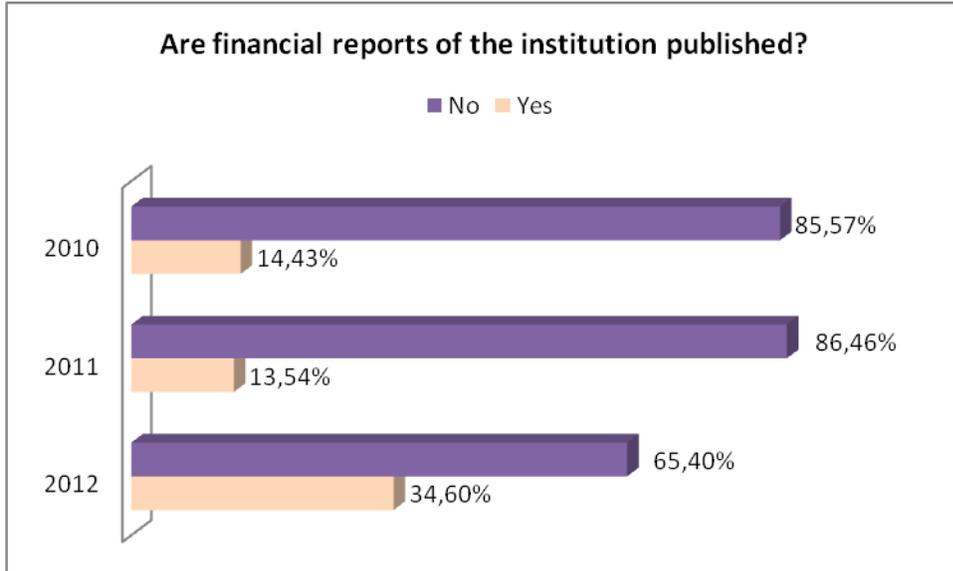


Chart 35. Are financial reports of the institution published? (by type of public body – 2012)

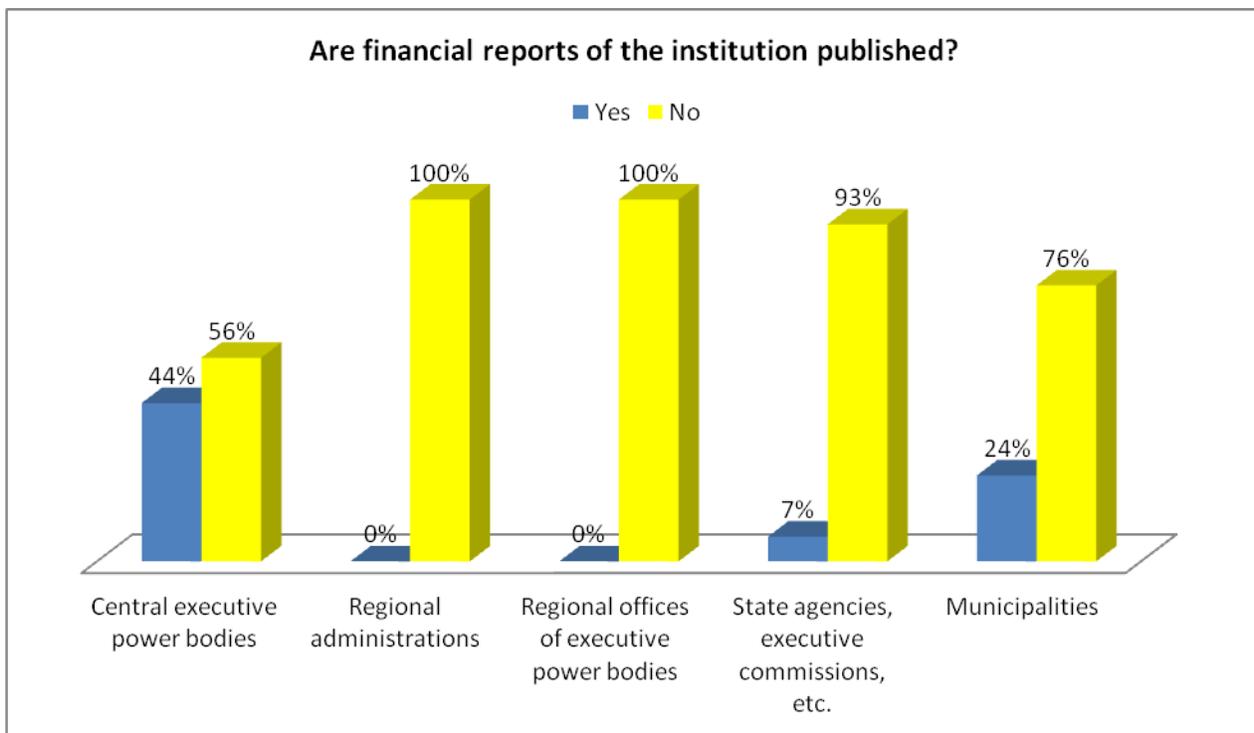


Chart 36. Are contracts of the institution published?

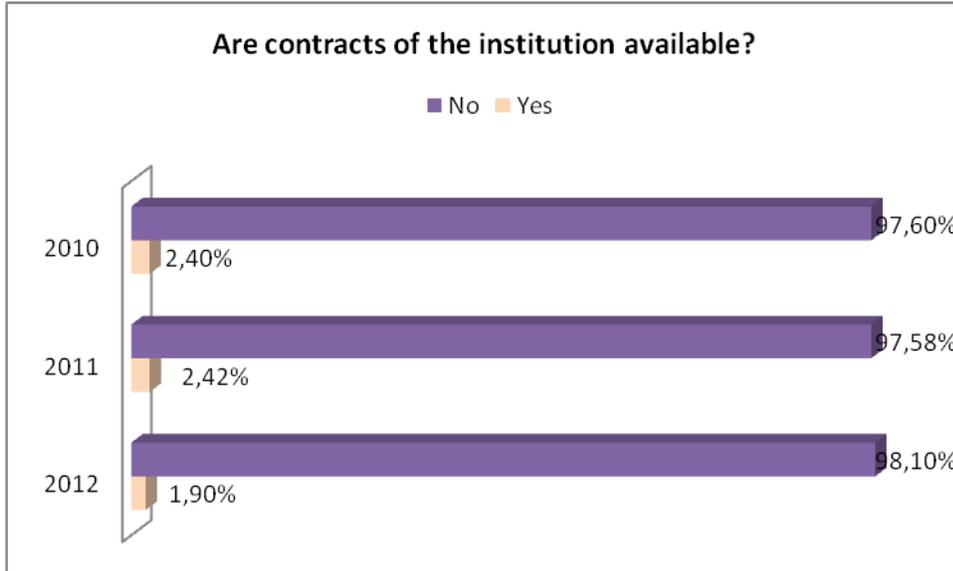


Chart 37. Are contracts of the institution published? (by type of public body – 2012)

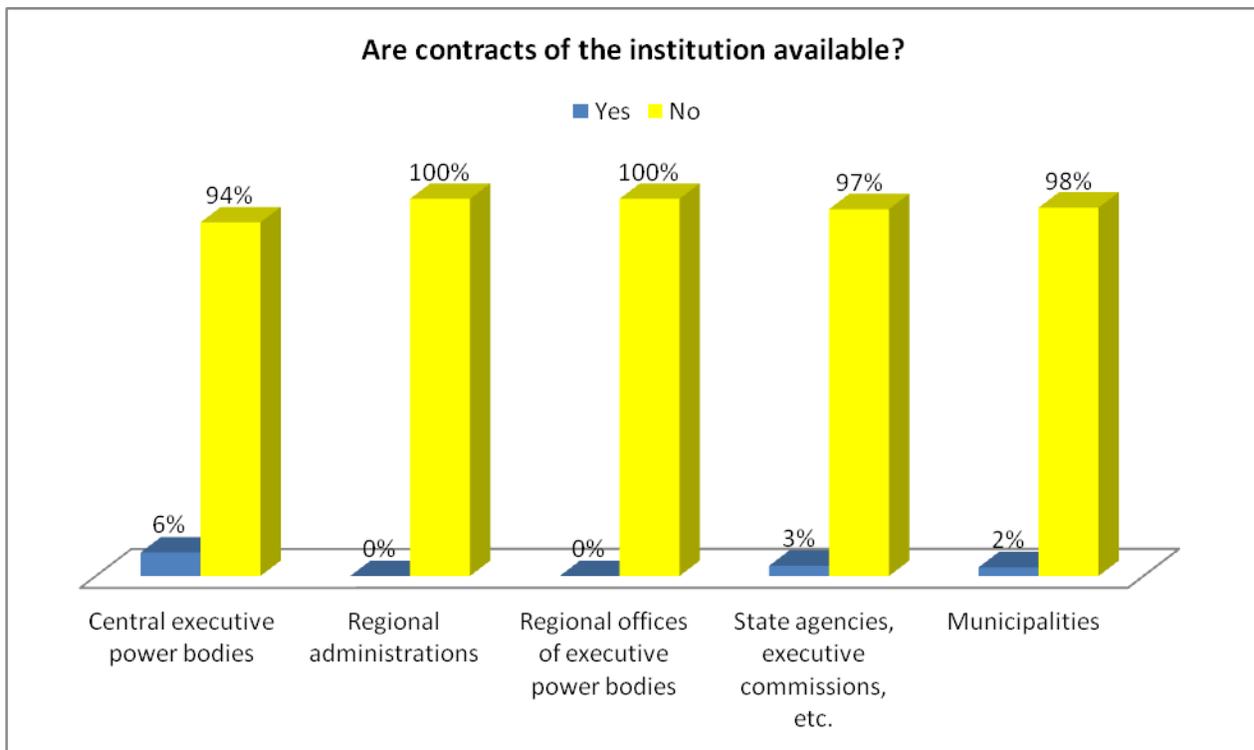


Chart 38. Are asset declarations published?

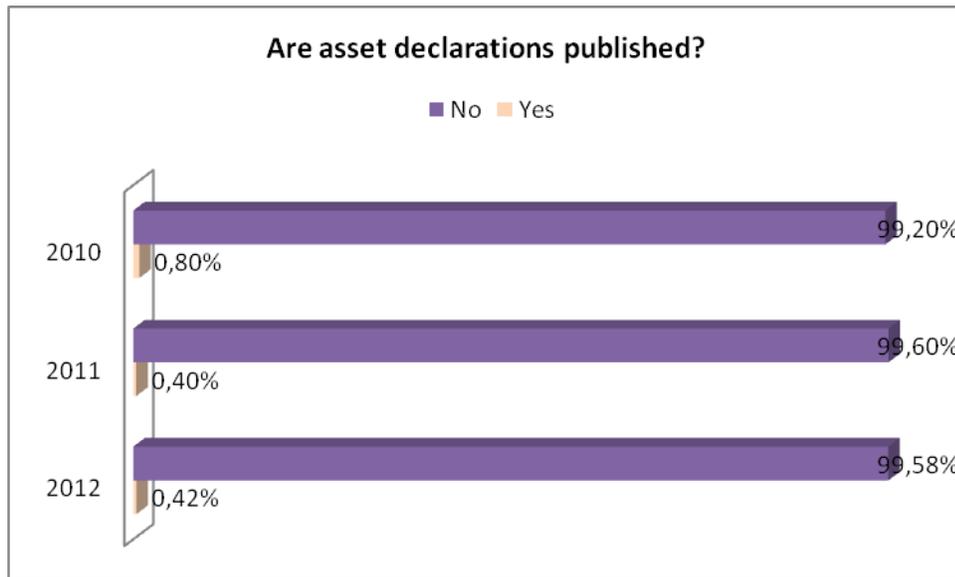


Chart 39. Are asset declarations published? (by type of public body – 2012)

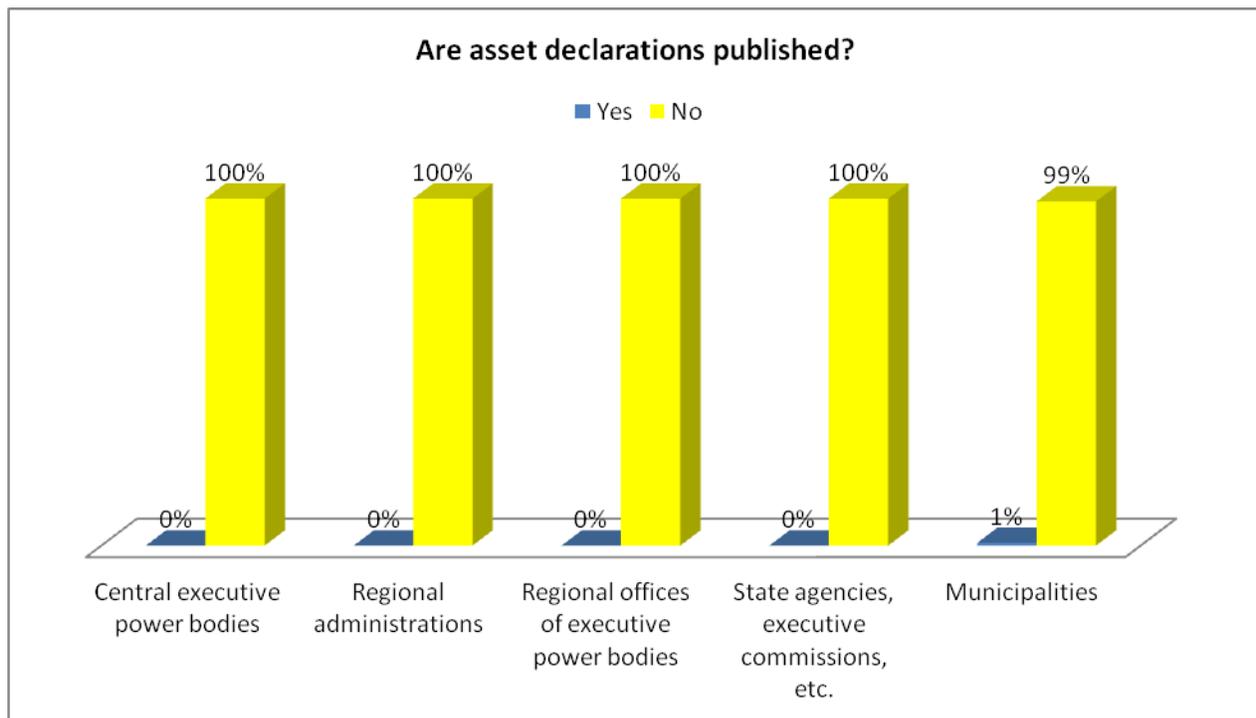


Chart 40. Are conflict of interests declarations published?

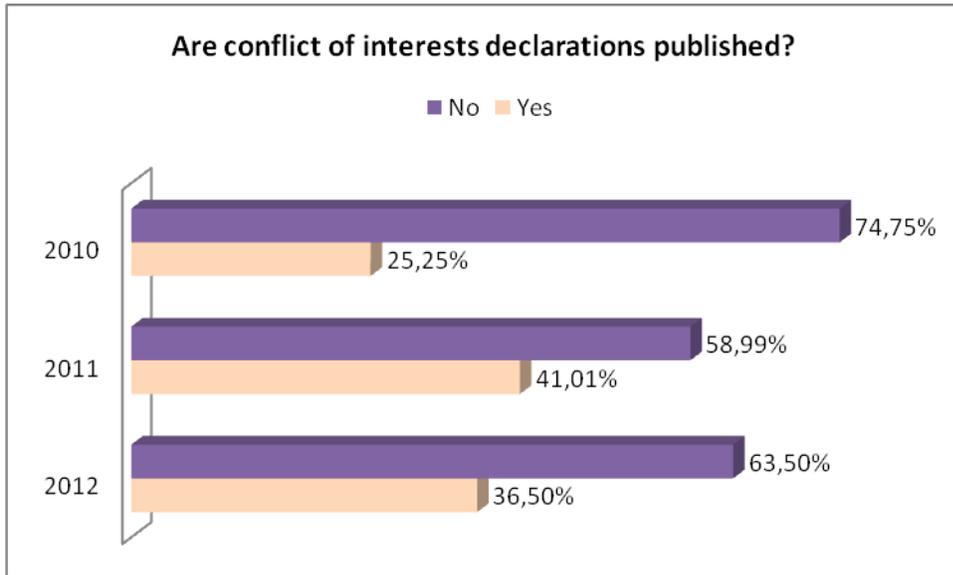
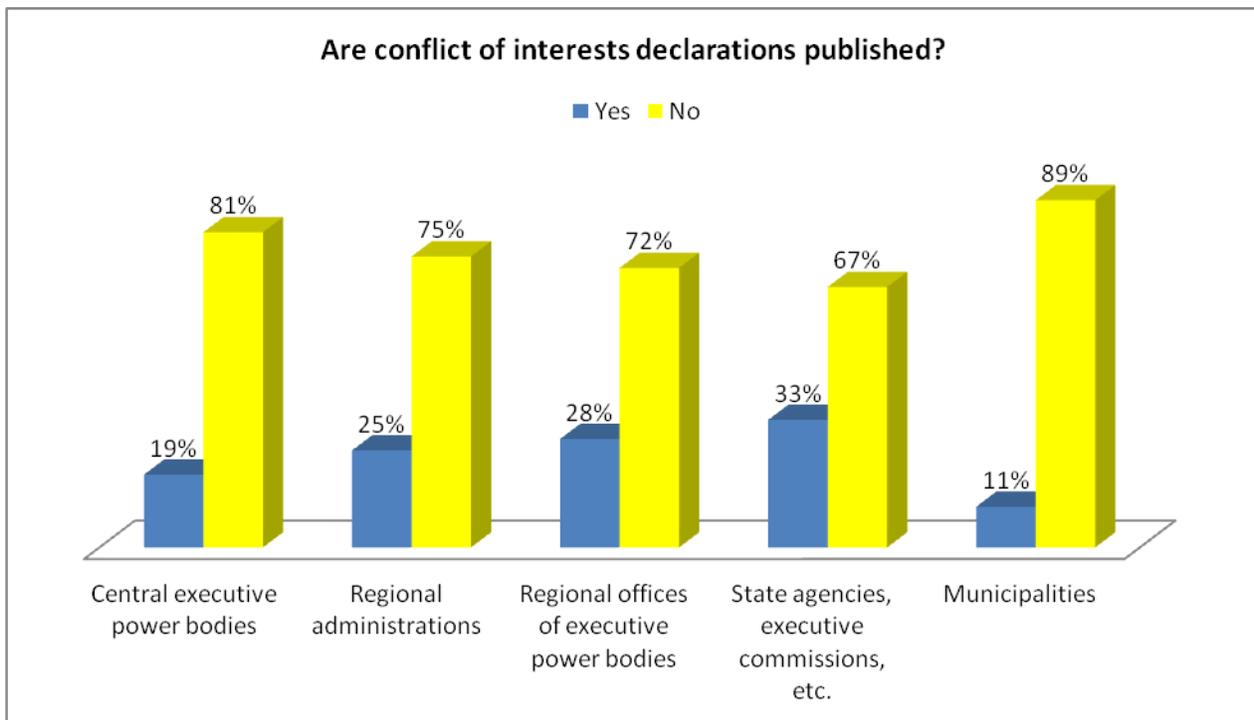


Chart 41. Are conflict of interests declarations published? (by type of public body – 2012)



# Access to Information Sections

Chart 42. Is there an *Access to Information* section?

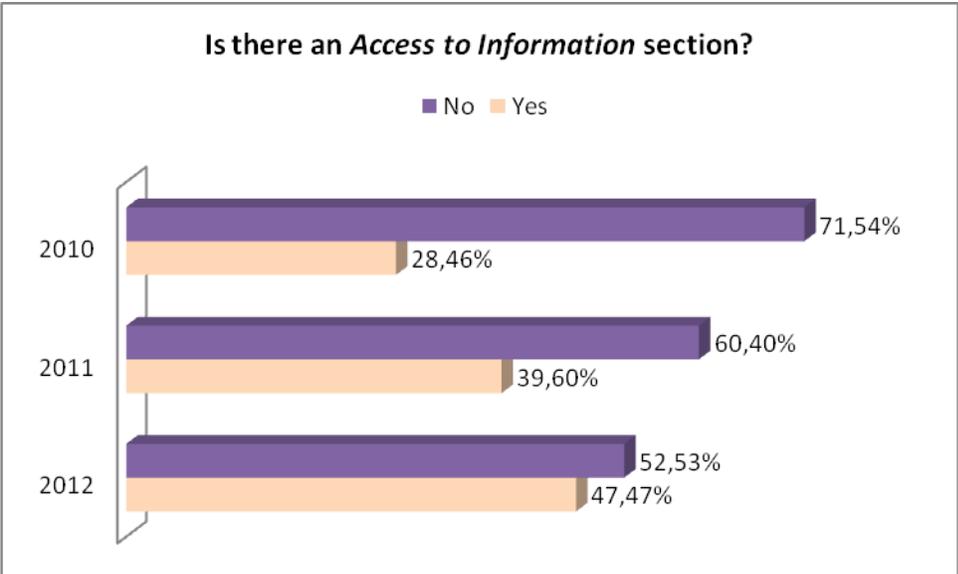
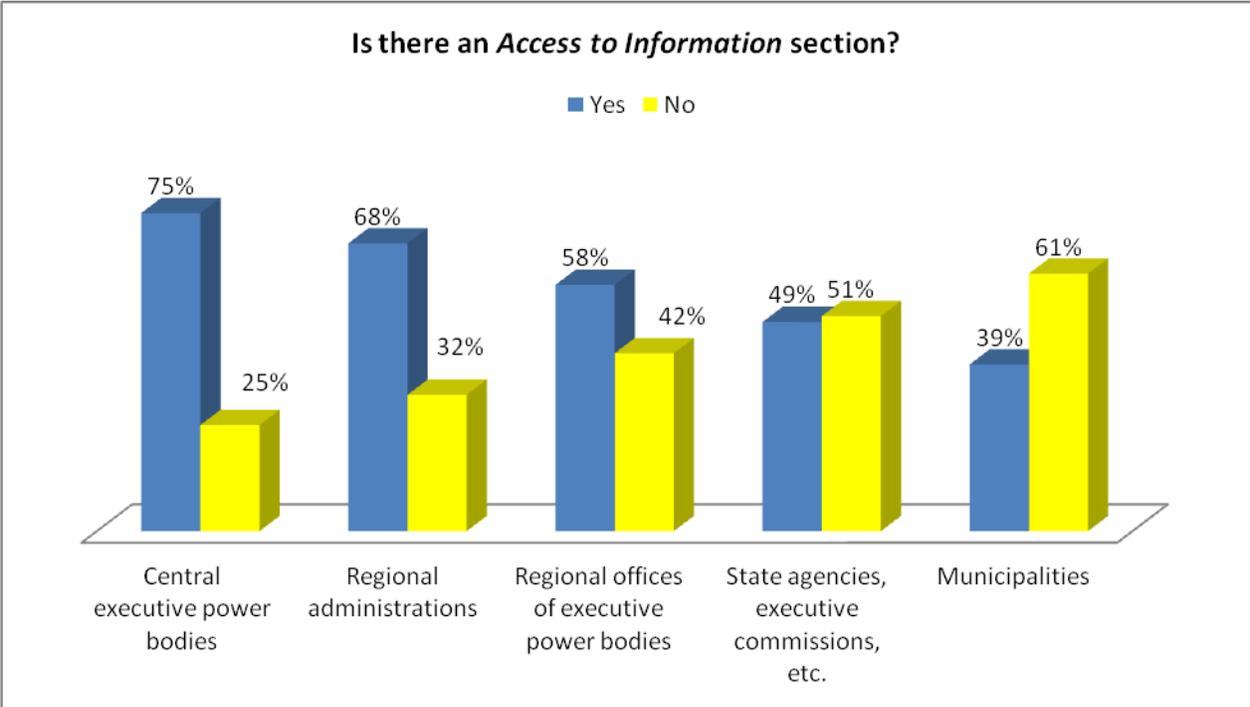


Chart 43. Is there an *Access to Information* section? (by type of public body – 2012)



## Internal Rules

Chart 44. Are Internal Access to Public Information Act (APIA) Implementation Rules published?

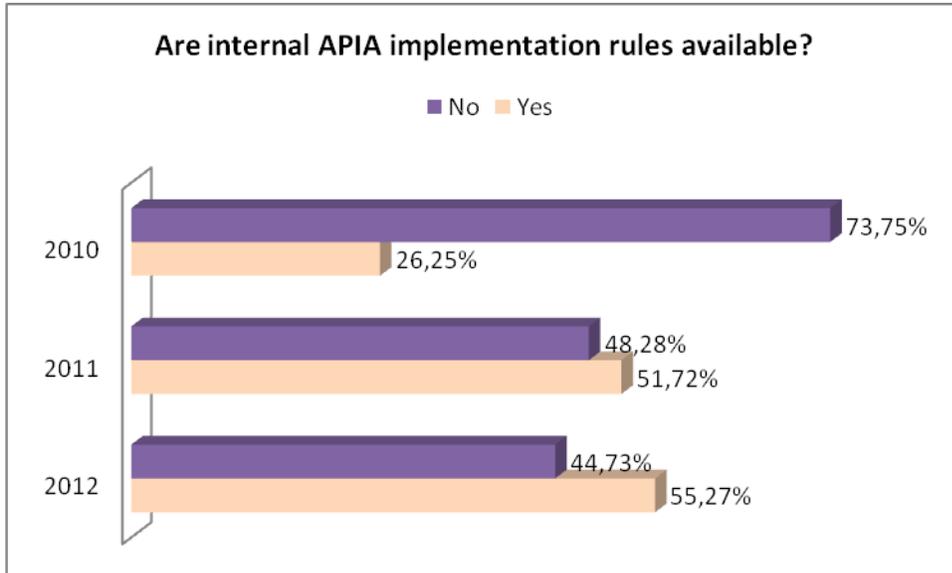


Chart 45. Are Internal APIA Implementation Rules published? (by type of public body – 2012)

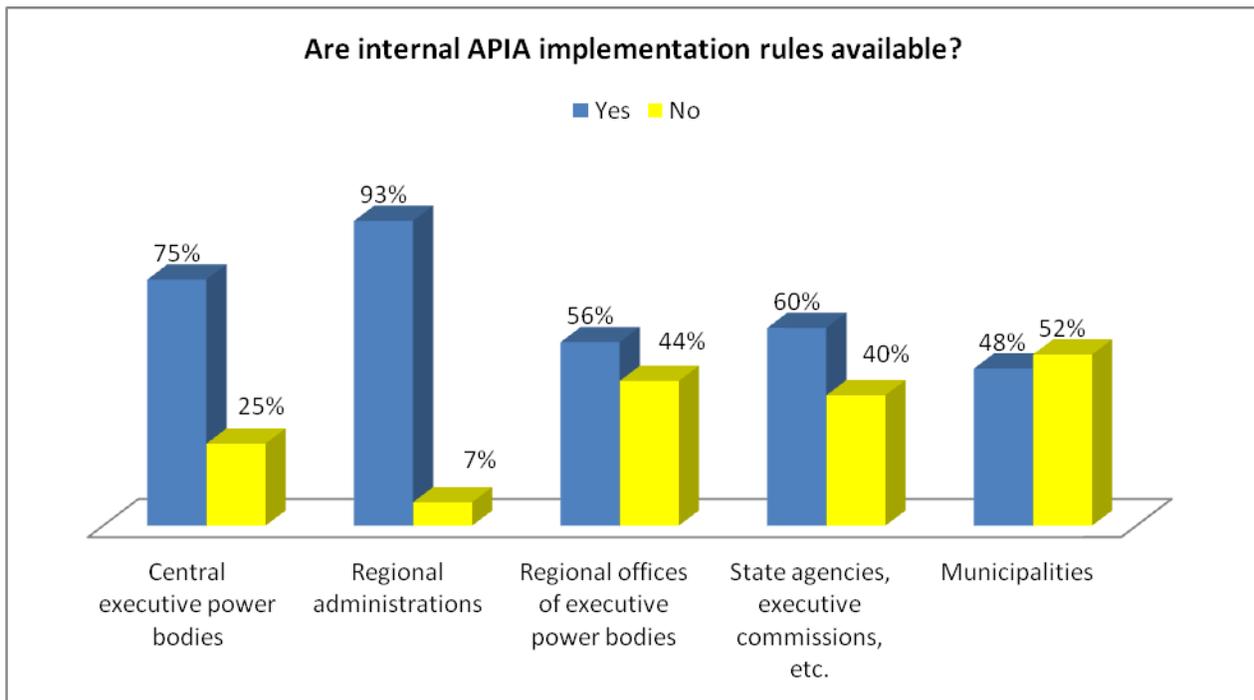


Chart 46. Is there a description of the procedure for access to public registers maintained by the institution?

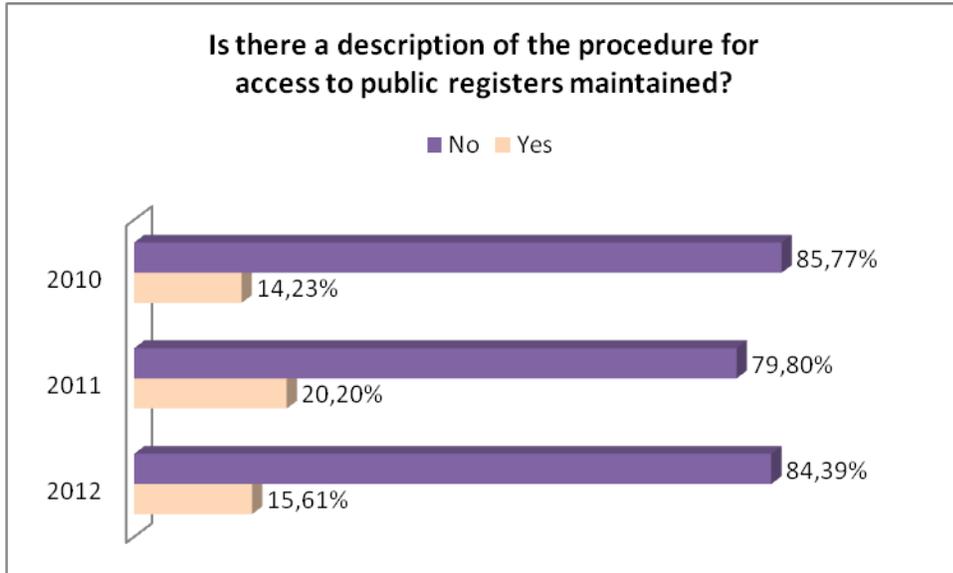
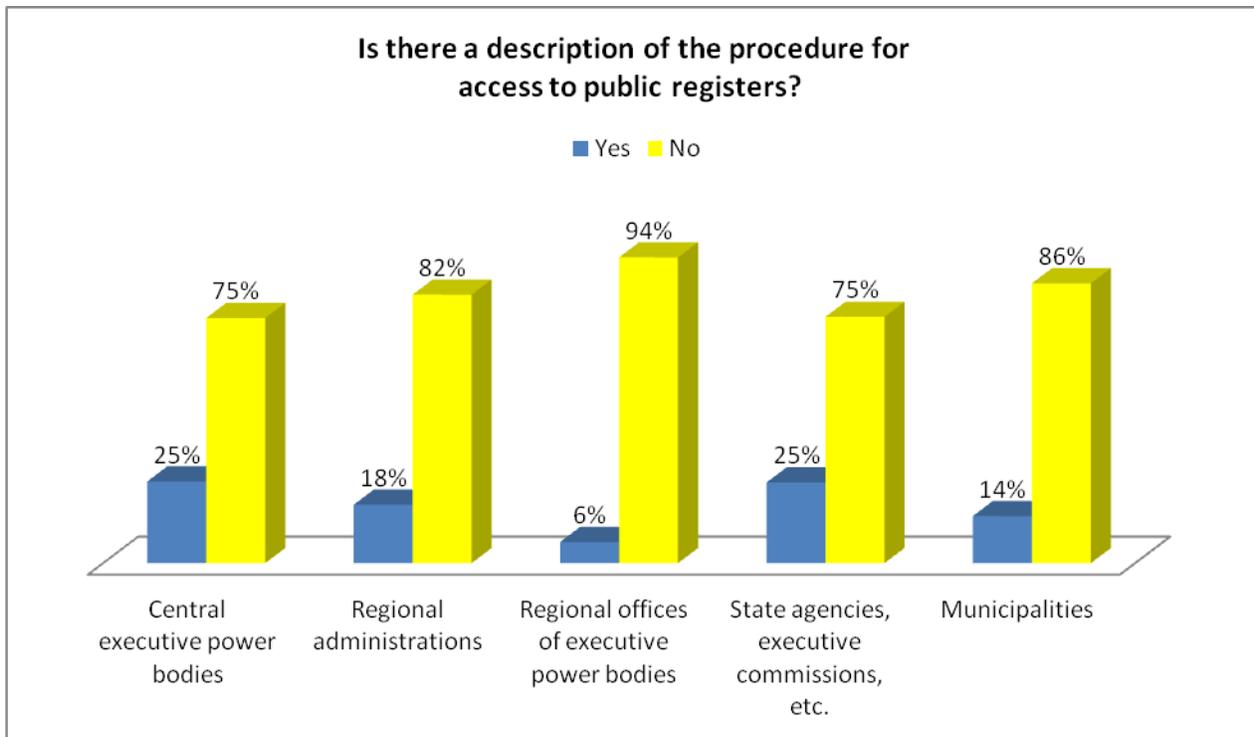


Chart 47. Is there a description of the procedure for access to public registers maintained by the institution? (by type of public body – 2012)



# Annual Report on Registered Requests, Decisions for Refusal and Grounds for Refusals

Chart 48. Is the APIA implementation report published?

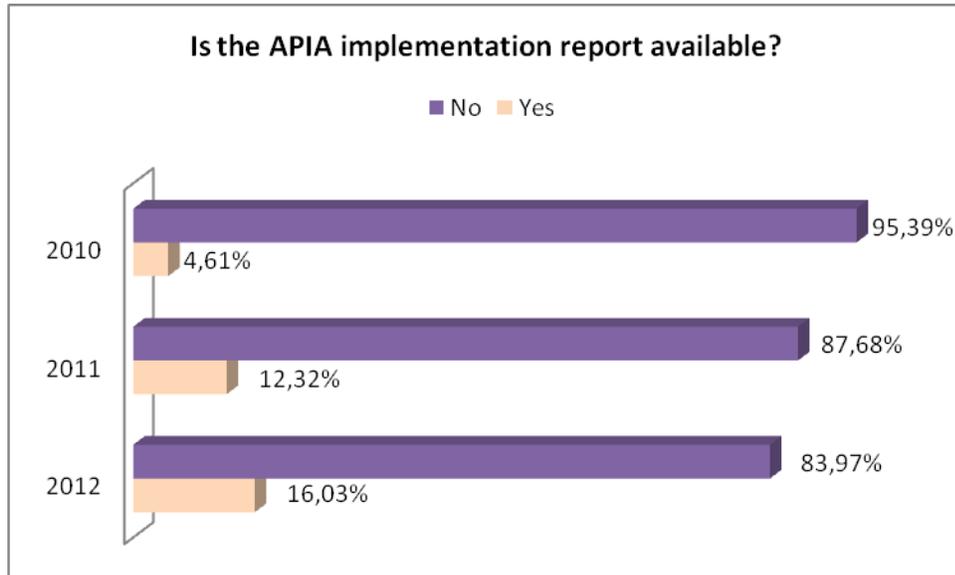


Chart 49. Is the APIA implementation report published? (by type of public body – 2012)

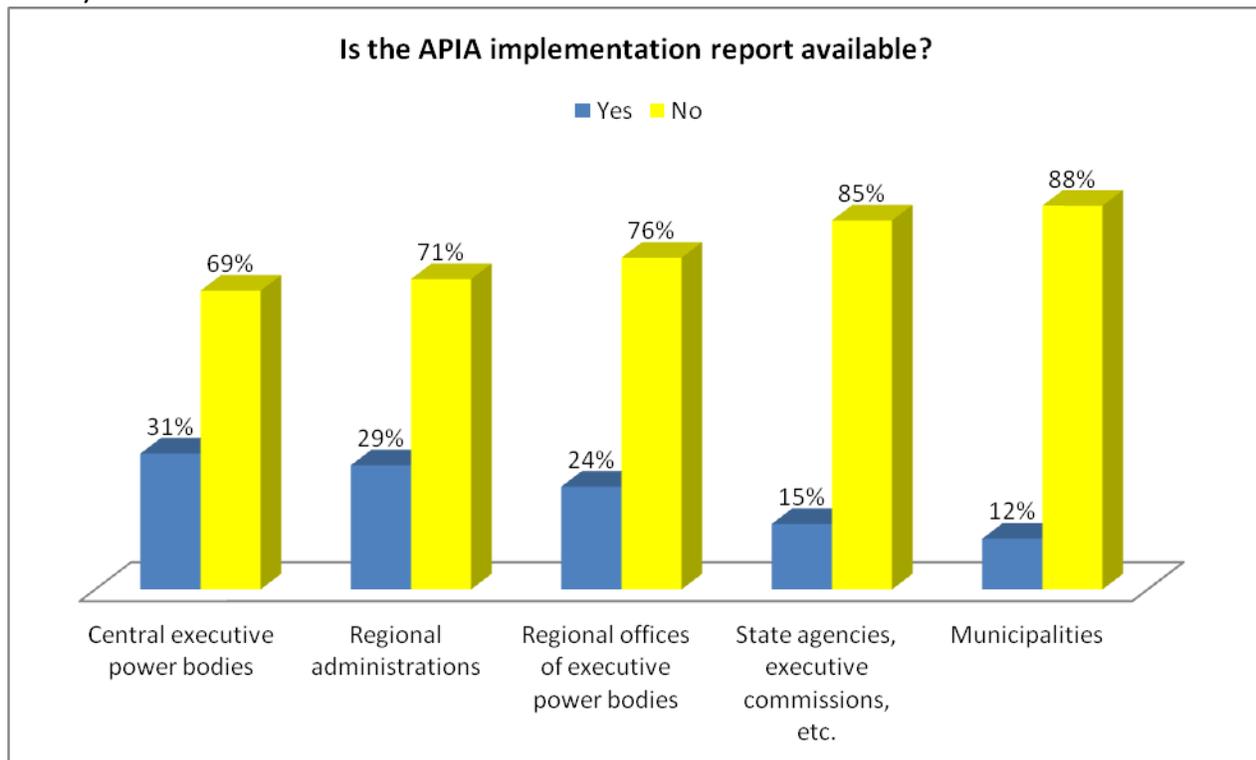


Chart 50. Does the APIA implementation report contain data about registered requests?

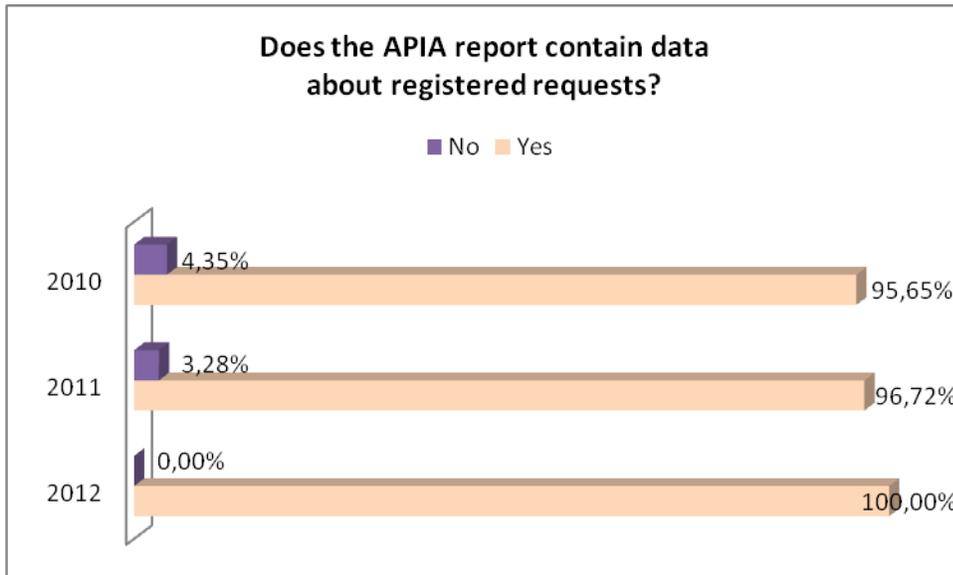


Chart 51. Does the APIA implementation report contain data about registered requests? (by type of public body – 2012)

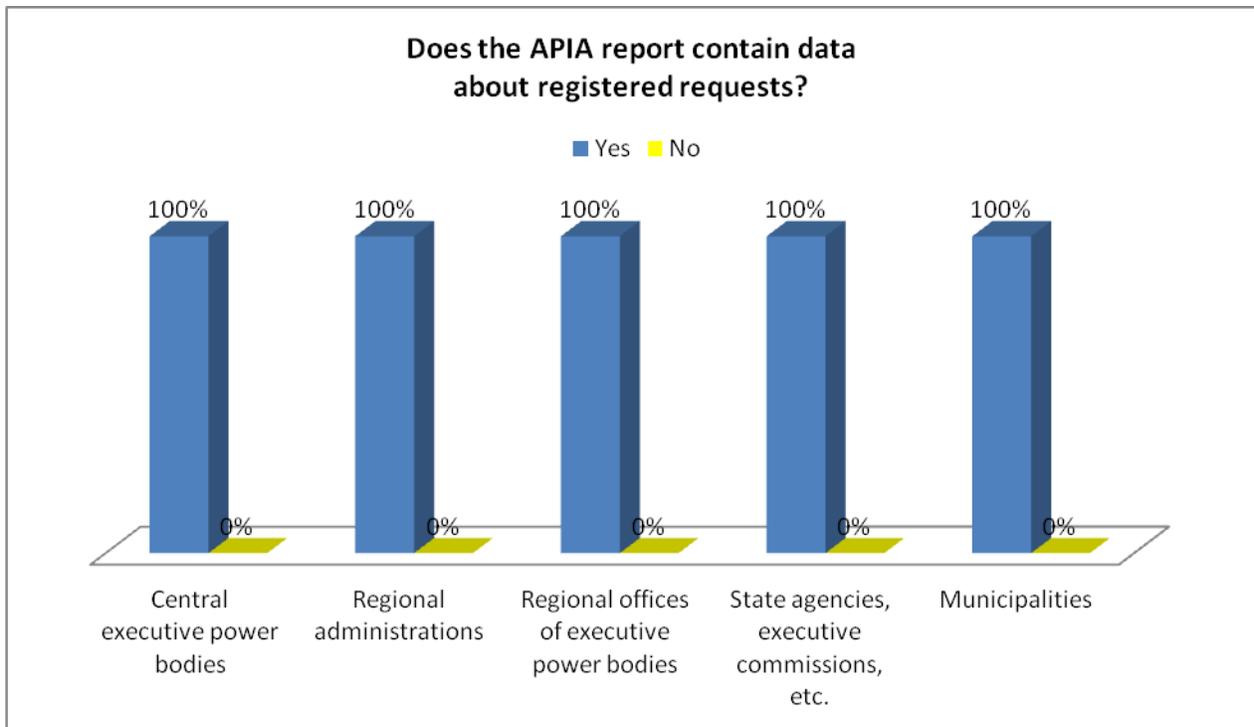


Chart 52. Does the APIA implementation report contain data about refusals on information requests?

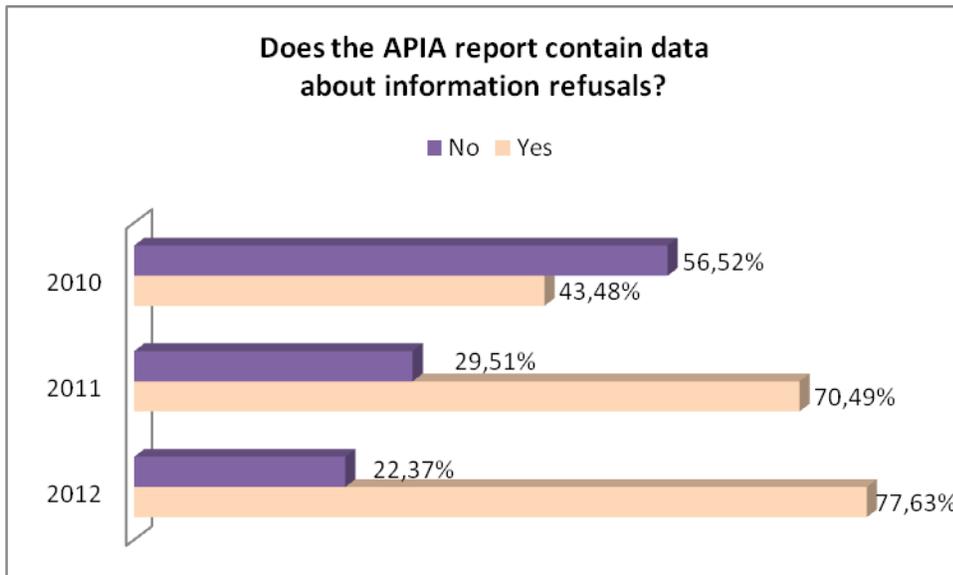


Chart 53. Does the APIA implementation report contain data about refusals on information requests? (by type of public body – 2012)

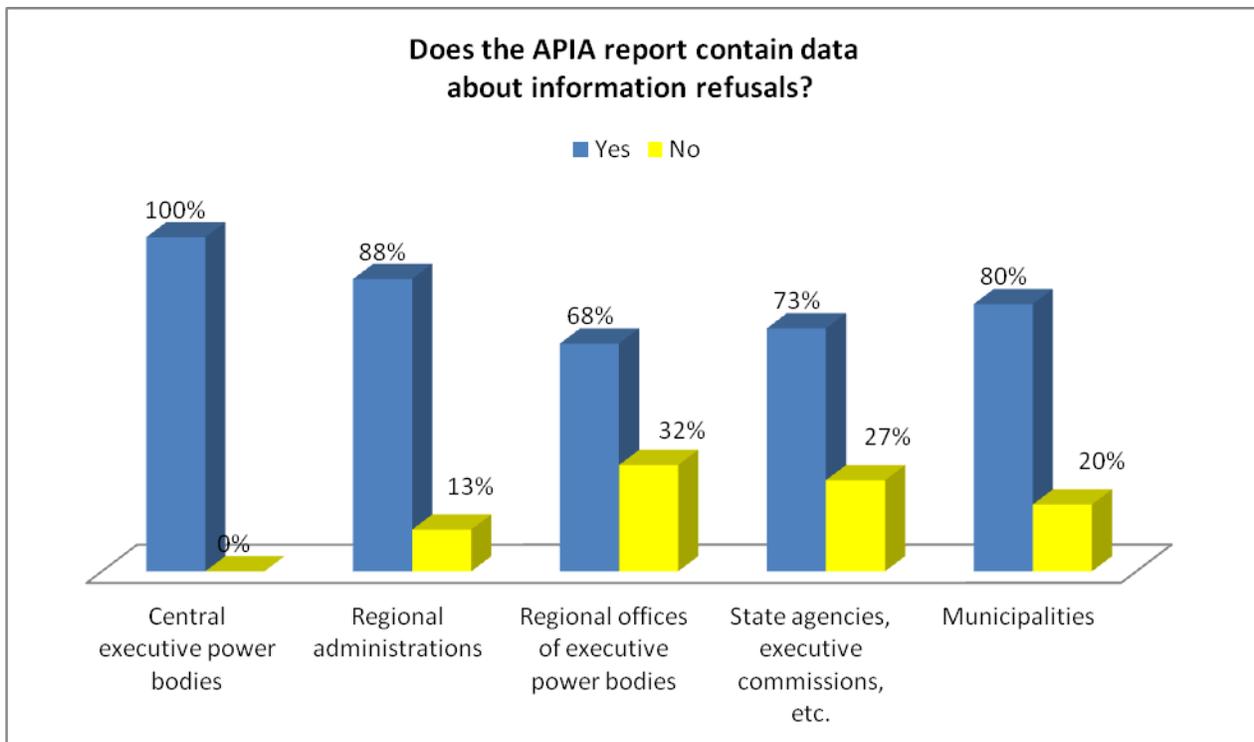


Chart 54. Does the APIA implementation report contain data about grounds on which information refusals were made?

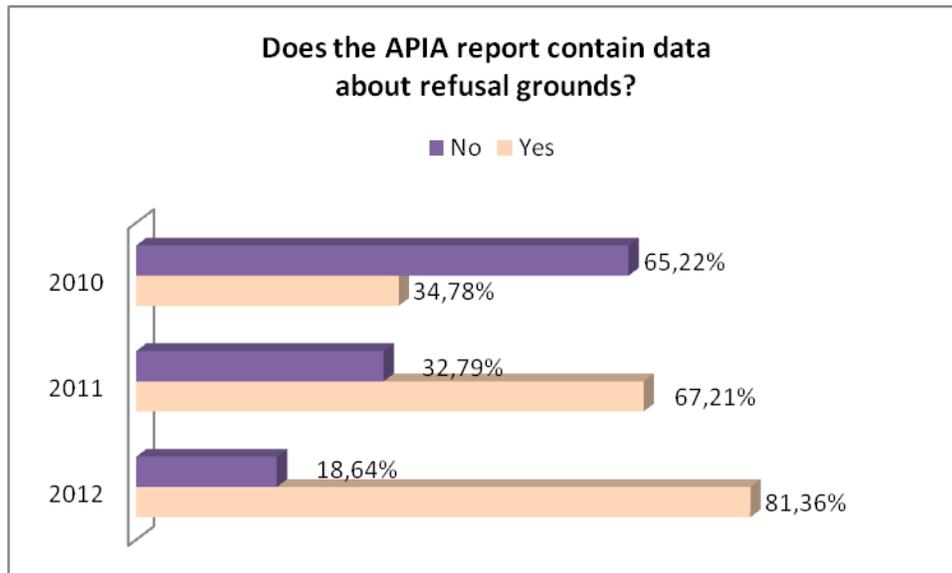
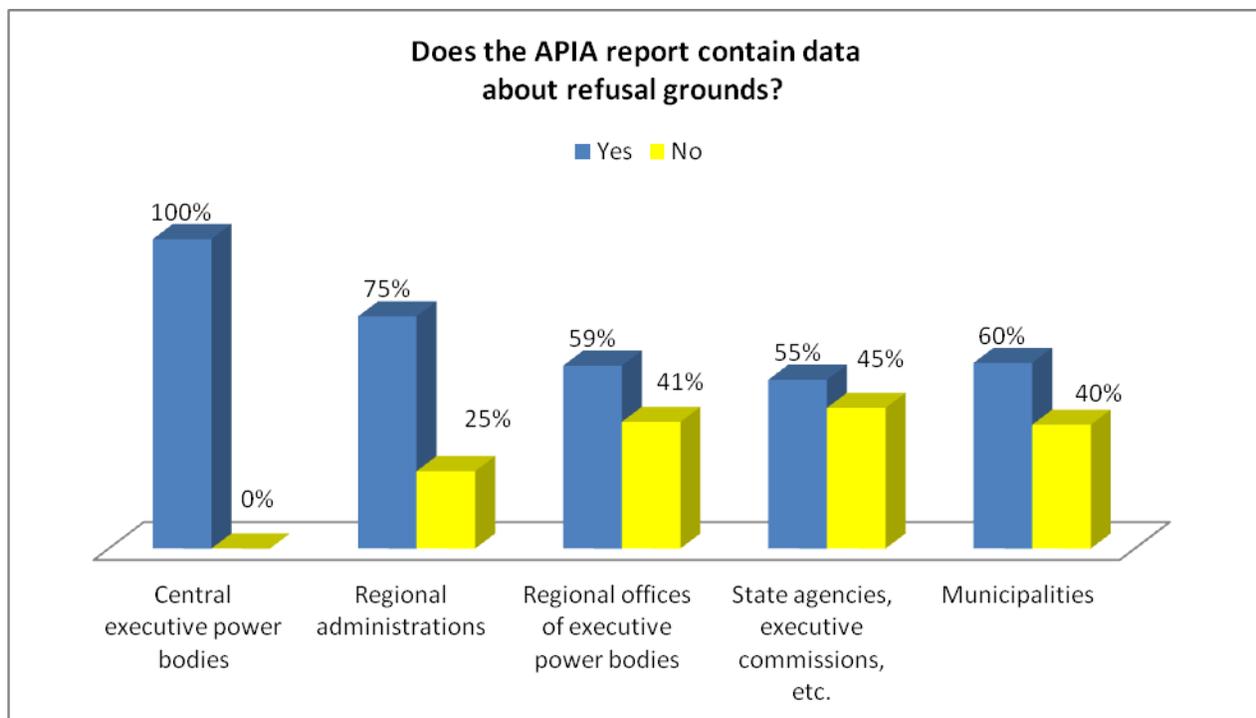


Chart 55. Does the APIA implementation report contain data about grounds on which information refusals were made? (by type of public body – 2012)



## Contact Information of the Department/Official In Charge of Access to Information – name, address, phone number, e-mail, responsible official, working hours

Chart 56. Contact information of the APIA department – name?

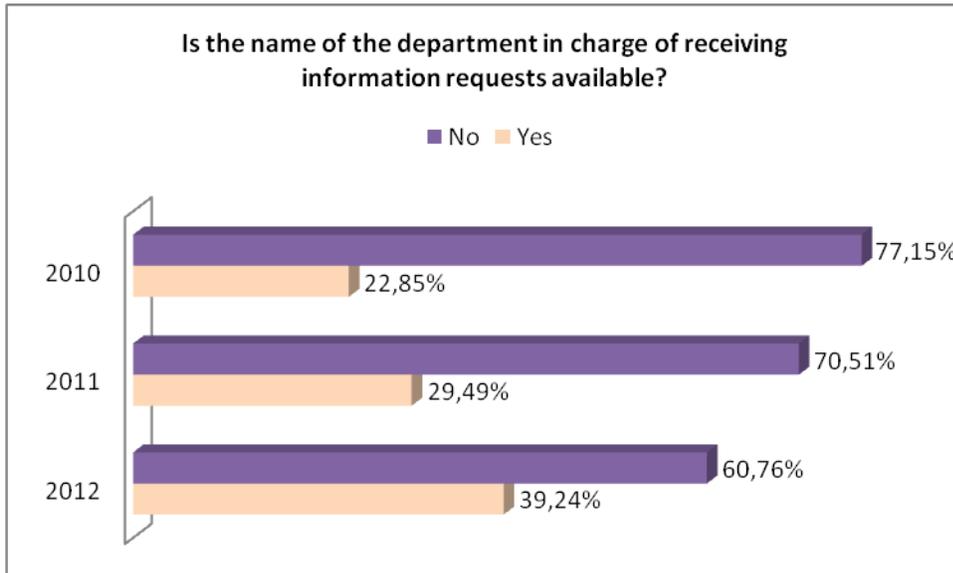


Chart 57. Contact information of the APIA department – name? (by type of public body – 2012)

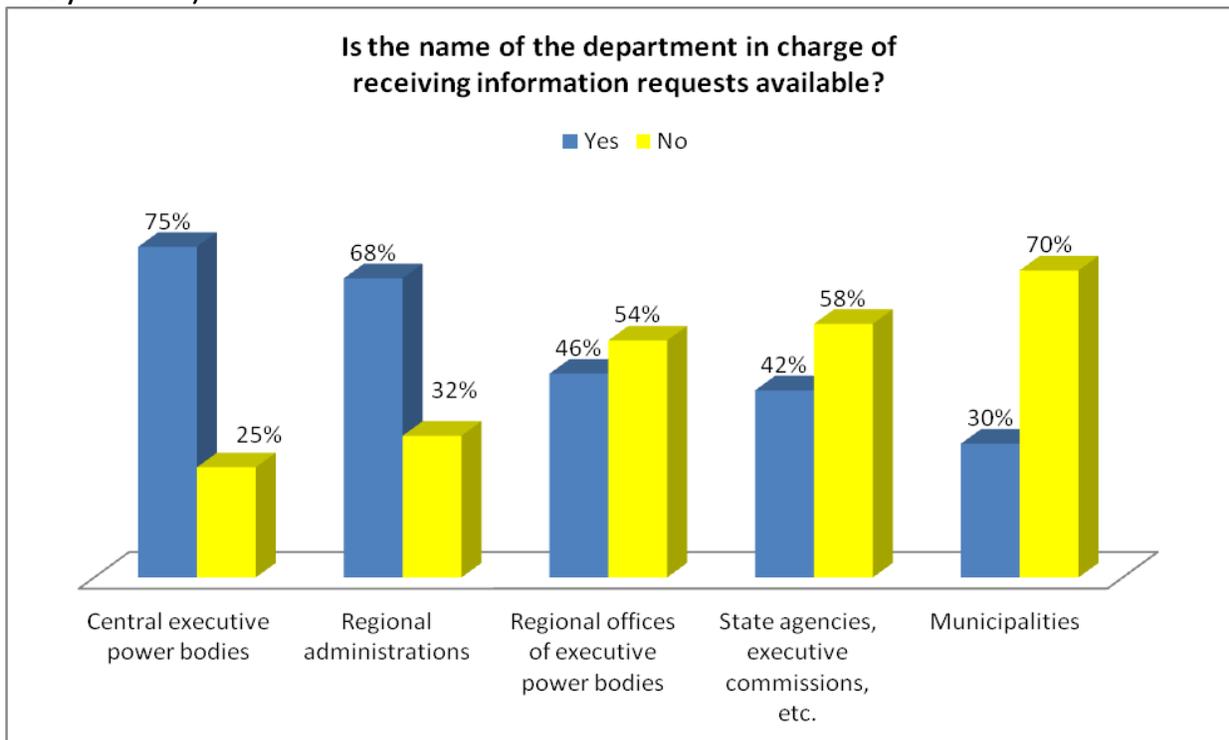


Chart 58. Contact information of the APIA department – phone number?

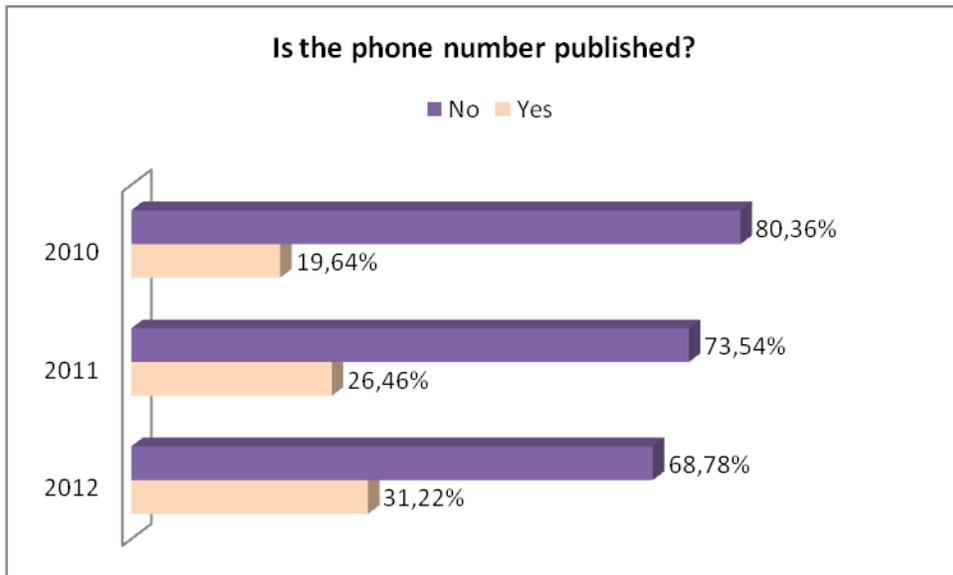


Chart 59. Contact information of the APIA department – phone number? (by type of public body – 2012)

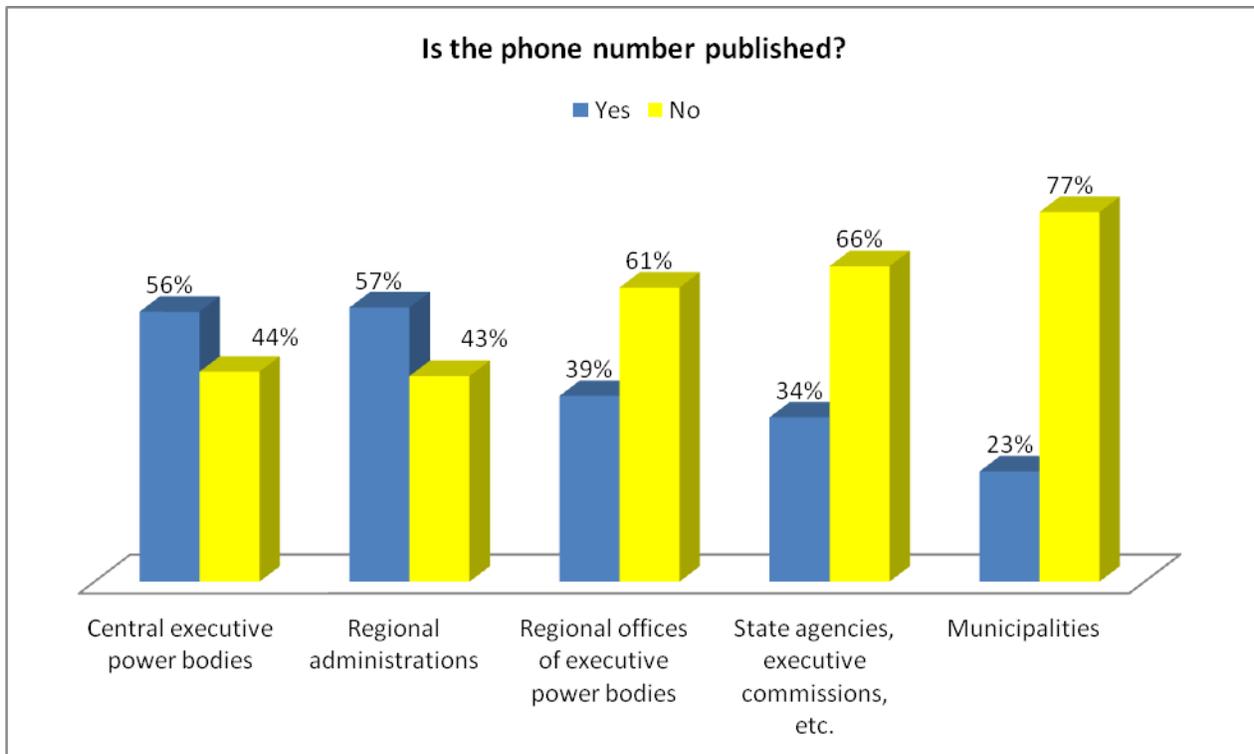


Chart 60. Contact information of the APIA department – responsible official?

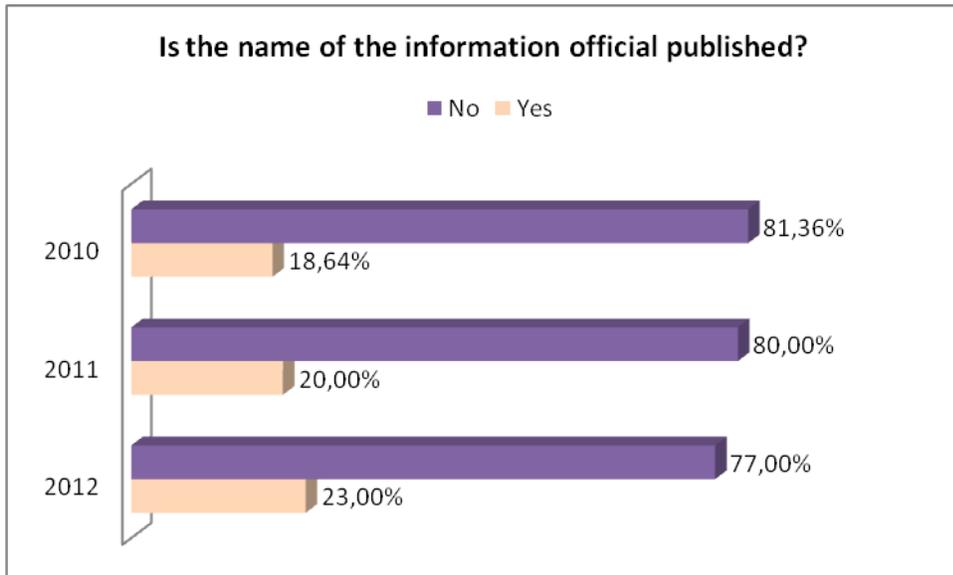


Chart 61. Contact information of the APIA department – responsible official? (by type of public body – 2012)

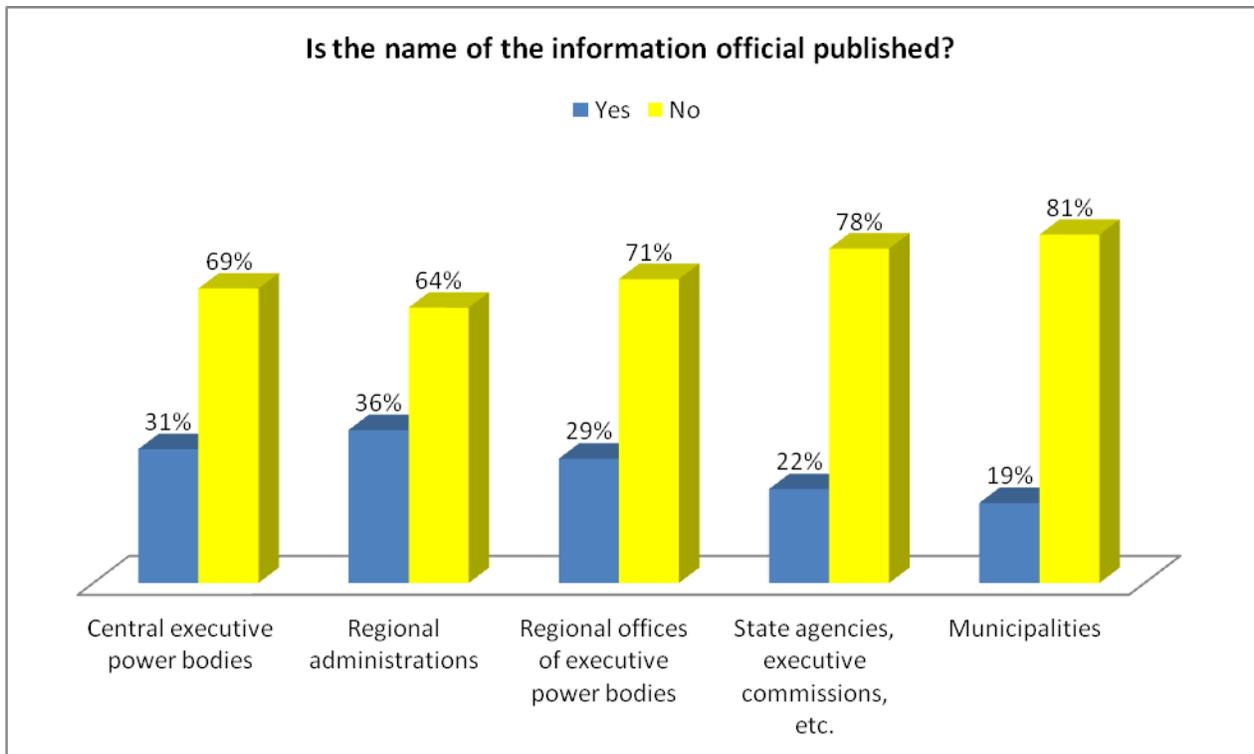


Chart 62. Contact information of the APIA department – e-mail address?

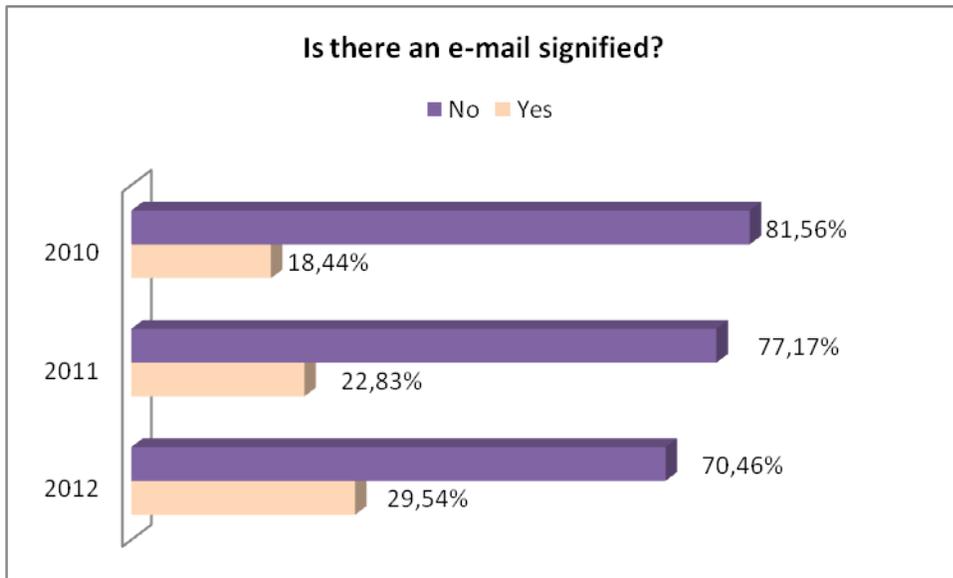


Chart 63. Contact information of the APIA department – e-mail address? (by type of public body – 2012)

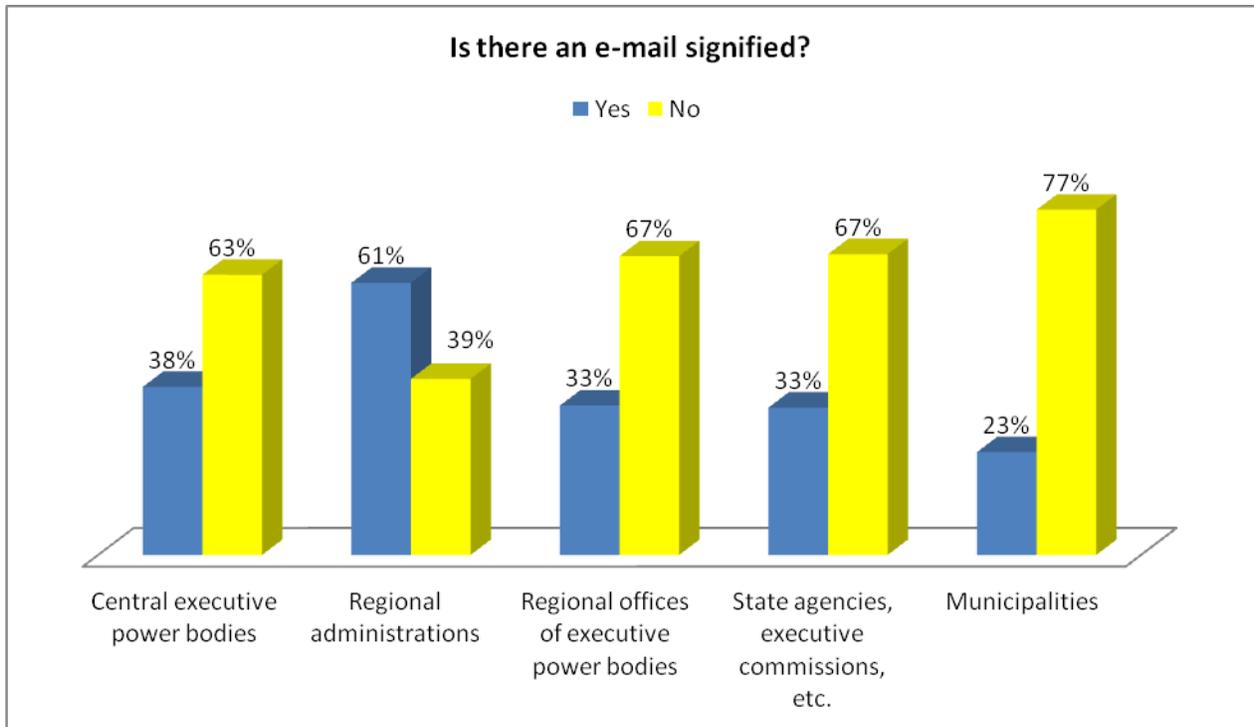


Chart 64. Contact information of the APIA department – address?

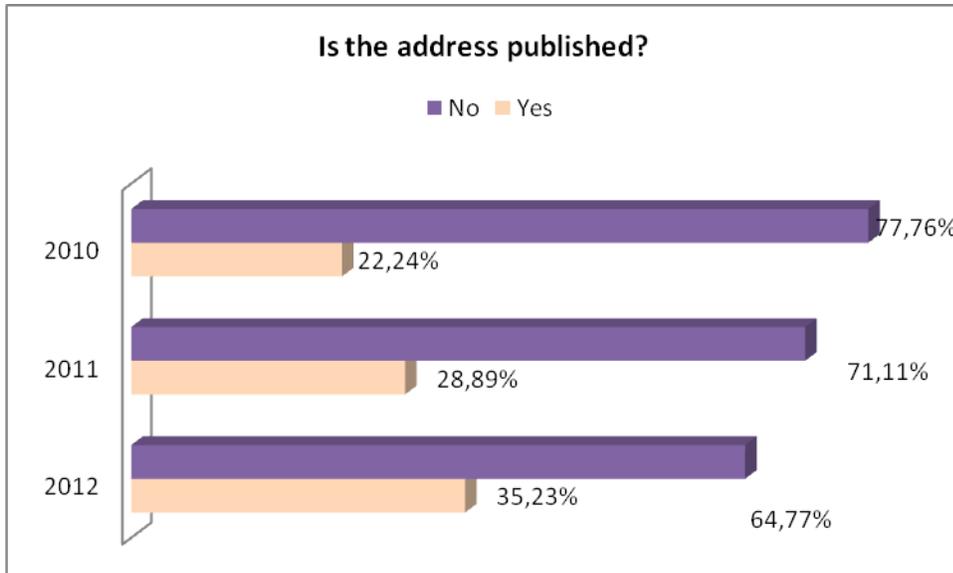


Chart 65. Contact information of the APIA department – address? (by type of public body – 2012)

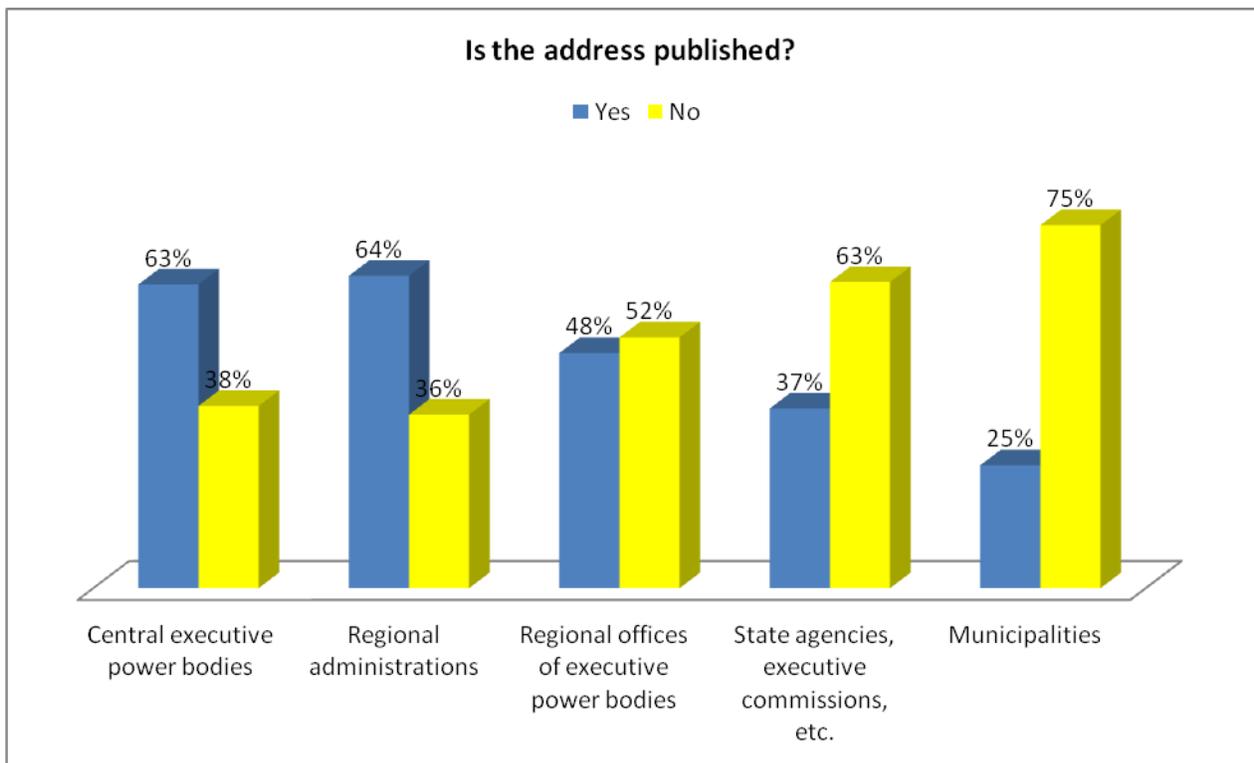


Chart 66. Contact information of the APIA department – working hours?

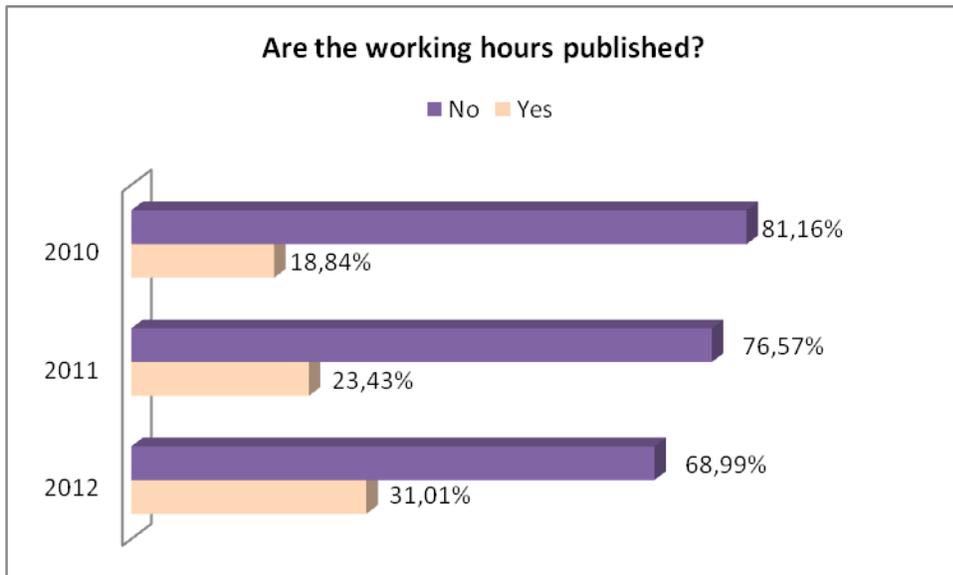
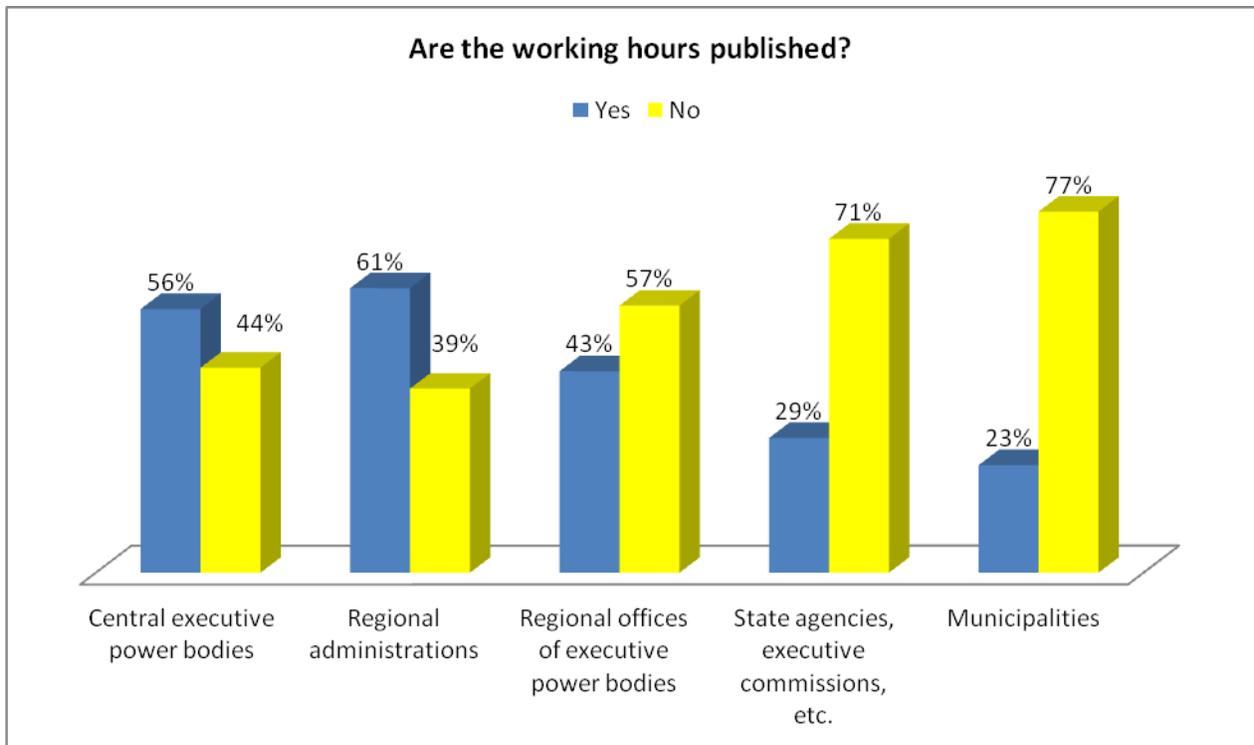


Chart 67. Contact information of the APIA department – working hours? (by type of public body – 2012)



## Other Type of Information Necessary for the Exercise of the Right of Access to Information

Chart 68. List of declassified documents?

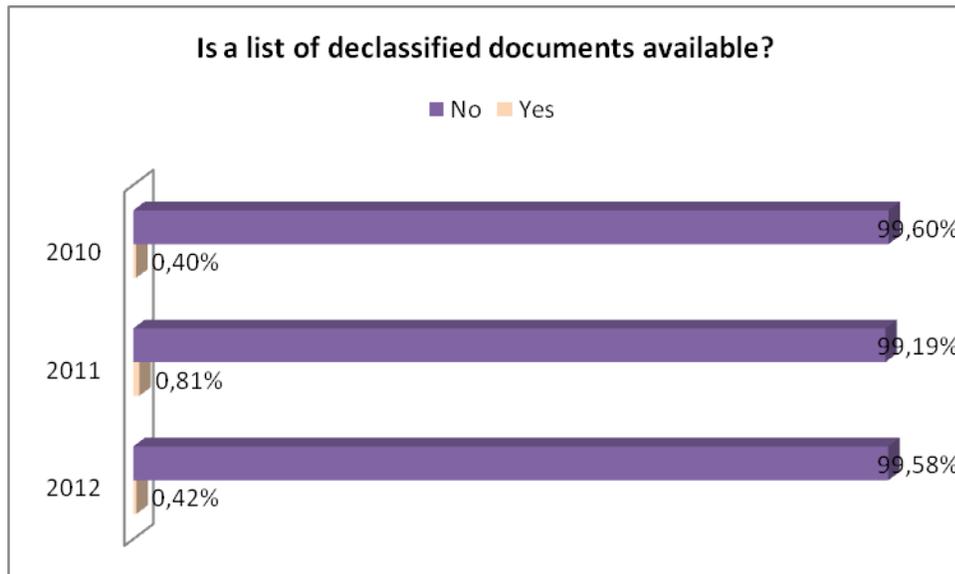


Chart 69. List of declassified documents? (by type of public body – 2012)

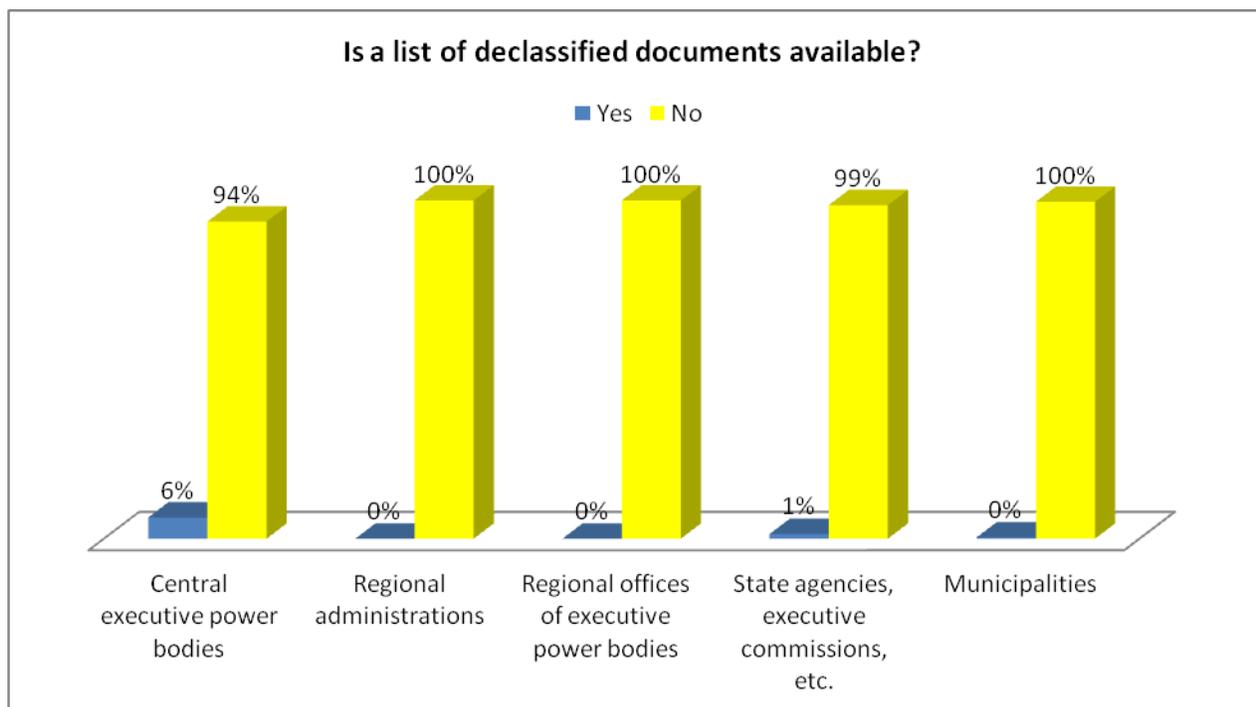


Chart 70. List of the categories of information subject to classification as *official secret*?

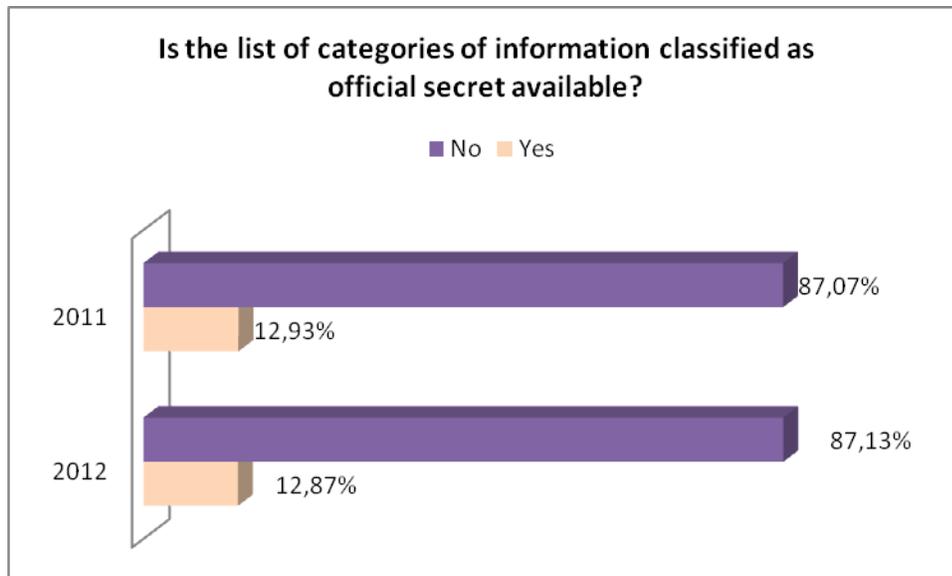
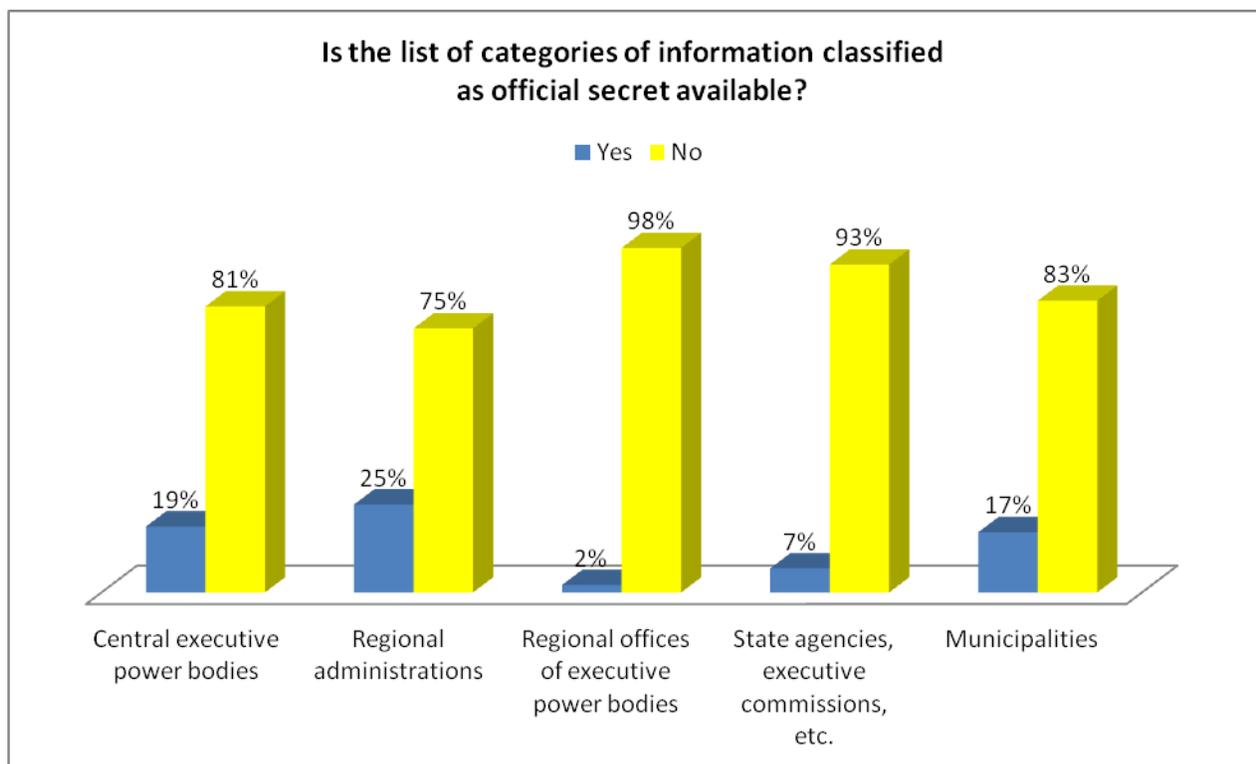


Chart 71. List of the categories of information subject to classification as *official secret*? (by type of public body – 2012)



## Response to Electronic Requests

Chart 72. Are access to public information requests accepted electronically?

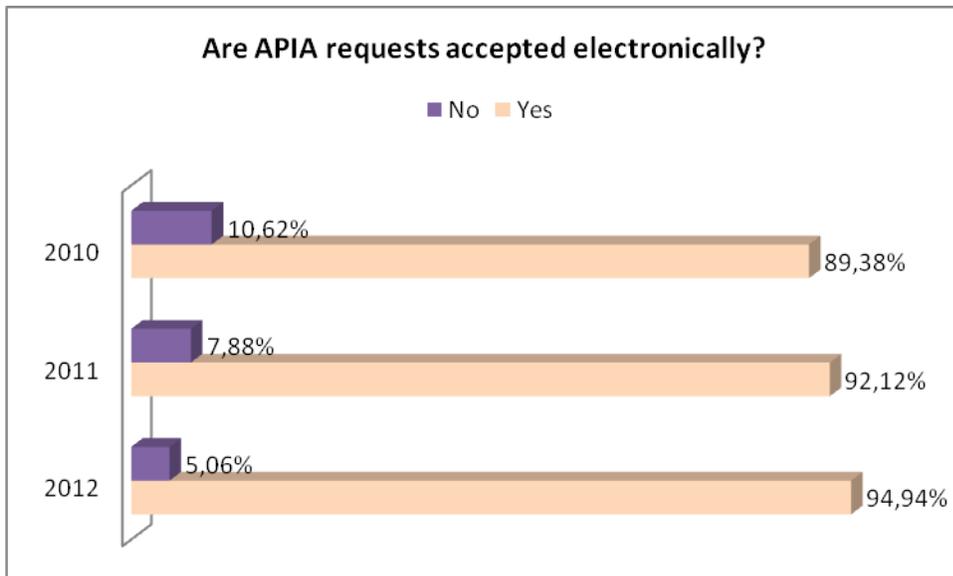


Chart 73. Are access to public information requests accepted electronically? (by type of public body – 2012)

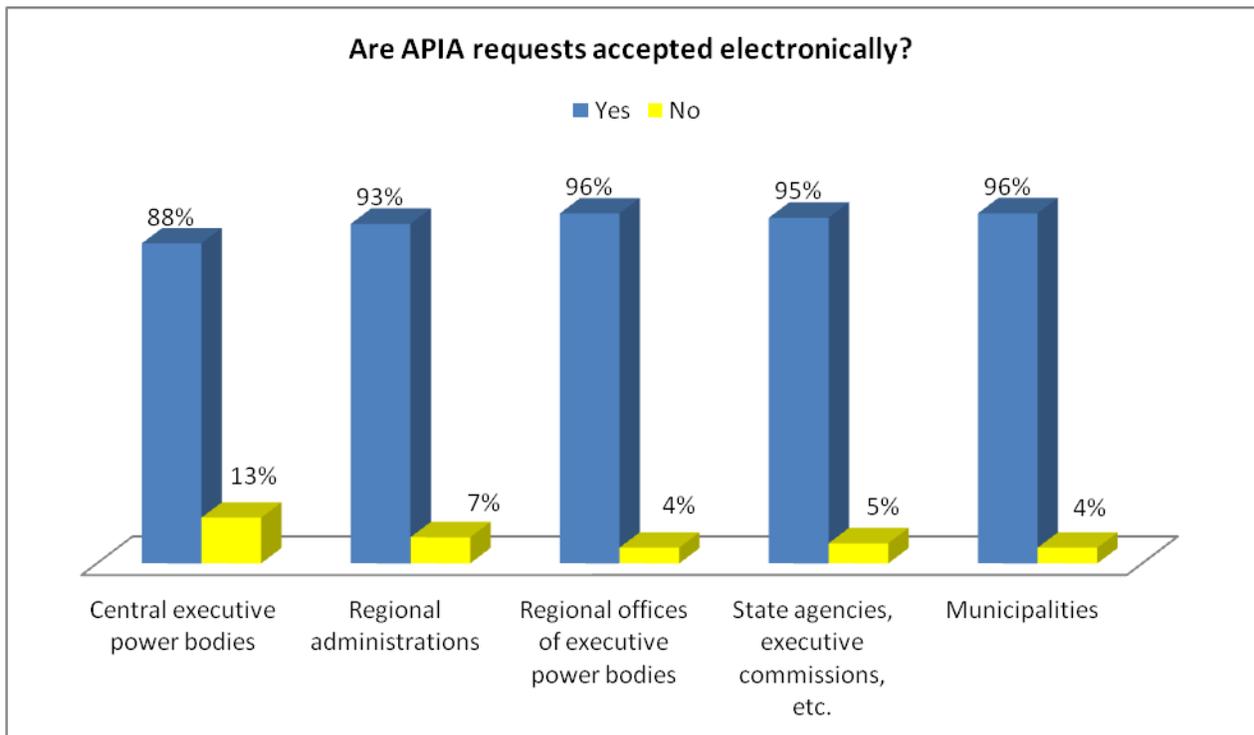


Chart 74. Is an electronic signature required for filing information request electronically?

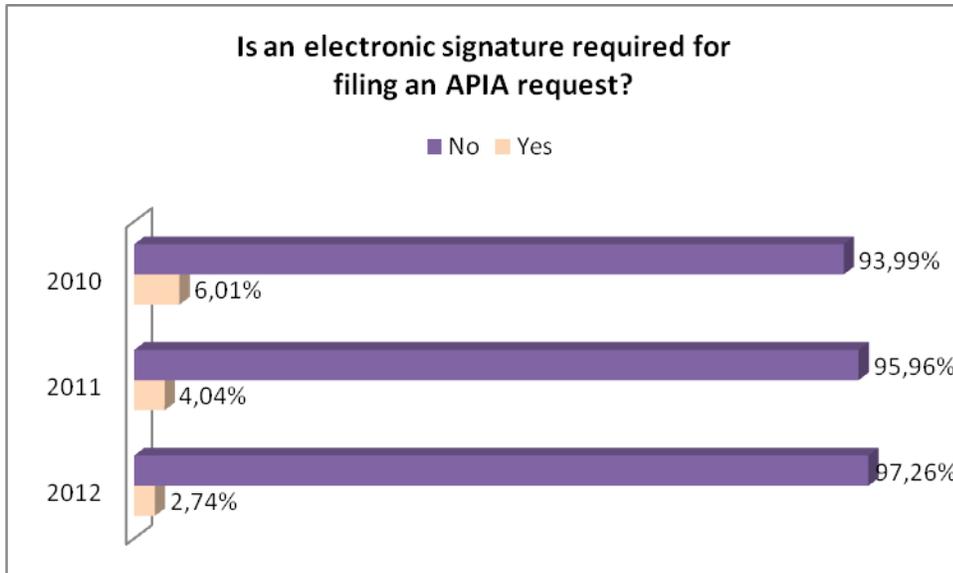


Chart 75. Is an electronic signature required for filing information request electronically? (by type of public body – 2012)

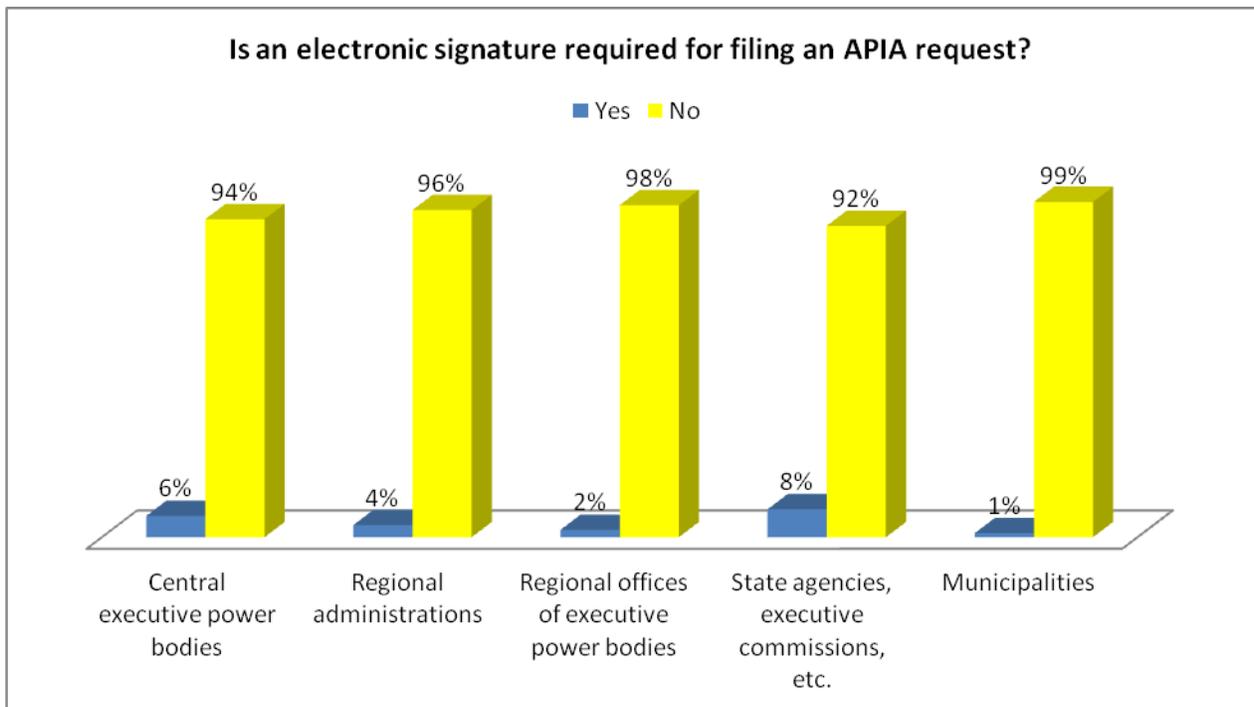


Chart 76. Response rate to access to information requests filed electronically  
2010 – 2012

